

**BACHELOR IN INFORMATION TECHNOLOGY  
(BIT)**

00015

**Term-End Examination**

**December, 2010**

**CSI-21 : COMPUTER MANAGEMENT**

*Time : 3 hours*

*Maximum Marks : 75*

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*Note : There are two sections in this paper. Section-A is compulsory. Answer any three questions from Section-B.*

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**SECTION - A**

1. State whether the following statements *True* or *False*. 10
- (a) The performance review is not an analysis of the actual performance based on the predetermined goals and standards.
  - (b) Managers are not looking for ways to free up staff so that they need not spend more time with strategic issues.
  - (c) Firms are increasingly asking middle level managers to have strategic intelligence.

- (d) A cash budget helps the management in exercising control over cash and liquidity of the firm.
- (e) Affiliation needs as driving forces behind hardwork or quality work can be completely ignored.
- (f) The functional structure is most suited when an organisation is dealing with a single product or service.
- (g) Extrinsic motivation is external to the job or task.
- (h) Flexible budgeting is desirable where business is subject to the vagaries of nature.
- (i) There is no single economic drive which determines the behaviour of an individual.
- (j) Defining job performance in an organisation at the individual level is an easy process.

2. (a) Explain the different types of interviews ? 10  
 What are the limitations do you find in processing the interviews ?
- (b) Explain the various elements of job specification. 5
- (c) What do you mean by Matrix and Network organisation structures ? 5

## SECTION - B

Answer *any three* questions from this section.

3. (a) Explain Maslow's Need Hierarchy theory in details. 10
- (b) What are the skills required in strategic planning ? 5
4. Explain the following budgets with suitable illustrations : 3x5=15
- (a) Rolling Budget
- (b) Production Budget
- (c) Cash Budget
5. (a) Explain the various factors that influence in deciding the organisation structure. 10
- (b) What are the steps involved in the procedure of BARS (Behavioural Anchored Rating Scales) ? 5
6. (a) What are the different methods of appraisals ? 3x5=15
- (b) Explain the various steps involved in selection process.
- (c) Write short notes on strategic vision and strategic management.
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