

B.Sc. FOOTWEAR TECHNOLOGY (BSCFWT)

Term-End Examination

June, 2015

00370

**BFW-048 : HUMAN RESOURCE MANAGEMENT
(HRM)**

Time : 3 hours

Maximum Marks : 70

Note : Attempt any seven questions. All questions carry equal marks.

1. What is human resource planning ? Explain the process of human resource planning in brief. 10
2. Define the term 'human resource management'. Discuss the importance and role of human resource management in an organization. 10
3. What is job description and job specification ? How would you prepare a job description ? Explain with suitable examples. 10
4. What is recruitment ? Explain the various sources of recruitment. How can an organization evaluate the worth of these sources ? 10

5. Discuss the factors affecting human resource planning (HRP). What are the prerequisites for a successful HRP ? 10
6. What is an interview ? What are the different types of interview ? 10
7. Define the term 'motivation'. Explain the importance of motivation in modern organization. 10
8. What do you mean by the term 'employee promotion' ? Explain the relative merits and demerits of seniority. 10
9. What is job evaluation ? Explain the various methods of job evaluation. 10
10. Write short notes on any *two* of the following : $2 \times 5 = 10$
- (a) Suspension, Discharge and Dismissal
 - (b) Employee Transfer Policy
 - (c) Job Rotation
 - (d) Job Enrichment
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