MLIL-001

POST GRADUATE DIPLOMA IN LIBRARY AUTOMATION AND NETWORKING (PGDLAN)
Term-End Examination
June, 2023

MLIL-001 : INTRODUCTION TO COMPUTERS

Time : 2 Hours   *Maximum Marks : 50*
(Practical Work : 40)
(Viva Voce : 10)
(Weightage : 40%)

Note : (i) *Attempt all questions.*

(ii) *Show the output to your examiner.*

(iii) *Save your output in your system which will be checked by the examiner.*

(iv) *Printout of the answers wherever required should be taken in a sheet duly signed by RD with his/her stamp. Write your Roll No., Study Centre and Date of examination on these sheets.*

(v) *Candidates are not permitted to use any manual/handbook in carrying out the practical.*

1. Under C : 1 command prompt, perform the following tasks :   10

   (a) Change the directory to the root and make three subdirectories Aa, Bb, Cc under the root directory

   (b) Copy one file in each of the subdirectories

   (c) Delete the subdirectories Aa and Bb

   (d) Change the data and time.

2. In windows, perform the following tasks :   10

   (a) Change the display settings to 600 × 800 pixels.

   (b) Set the calculator to scientific mode.

   (c) Create a screen saver that has 'Welcome' scrolling on the screen.

   (d) Move the task bar from the bottom of the screen to the top of the screen.

3. Run Unix command to :   10

   (a) List the names of files in your home directory.

   (b) View status of the processes running on the system.

   (c) Terminate one of the running processes using 'kill' command.

   (d) Change the permission of a file in your home directory so that group and others have read permission only.

4. Make a presentation using MS-PowerPoint on "ICT in Libraries" and apply the following :   10

    (a) Audio and Video effects

    (b) Various colour schemes

    (c) Various animation schemes

    (d) Apply slide show and put the slide show in loop.

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