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**BNS-011**

**DIPLOMA IN NURSING  
ADMINISTRATION (DNA)**

**Term-End Examination**

**June, 2023**

**BNS-011 : PRINCIPLES AND PRACTICES OF  
NURSING ADMINISTRATION**

*Time : 3 Hours*

*Maximum Marks : 70*

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**Note :** *Attempt all questions. Attempt all parts of a question at one place. Write answer within word limits—2 marks **20-40** words, 3 marks **40-60** words, 4 marks **60-80** words, 5 marks **80-100** words, 10 marks **300-400** words.*

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1. (a) Describe the purposes of nursing administration. 4
- (b) Explain the meaning of “Organizing” as an element of administration. 2

**P. T. O.**

- (c) Explain the following principles of organisation :
- (i) Line and Staff authority 3
  - (ii) Hierarchy and authority 3
  - (iii) Span of management 3
2. (a) Enumerate the factors influencing the quality of patient care. 2
- (b) Describe the methods of patient care. 3
- (c) Explain the elements of good ward management for providing quality nursing care. 10
3. Describe the major responsibilities of nurse administrator for the nursing service department. 10
4. (a) Explain the meaning of the term performance appraisal. 2
- (b) List the objectives of the performance appraisal. 5
- (c) Describe the problems in performance appraisal. 3

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5. Write short notes on any *four* of the following : 5 each

- (a) Attributes of leader/manager
- (b) Maslow's motivational needs
- (c) Changing role of Hospitals
- (d) Functions of State Health Department
- (e) Principles of time planning (Duty Roaster) for patient care
- (f) Planning process in nursing services