

**CERTIFICATE PROGRAMME IN
FUNCTIONAL ENGLISH (CFE)**

Term-End Examination

June, 2023

BEG-006 : JOINING THE WORKFORCE

Time : 3 Hours

Maximum Marks : 100

Note : *All questions are compulsory.*

1. Read the passage given below and answer the questions that follow :

Education is no longer restricted to bookish knowledge and four walls of schools, colleges and universities. Apart from activities in the classrooms, laboratories and libraries, a student has an opportunity to find out and express his/her hidden potential in the form of

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various extra-curricular activities. Youth festivals are best platforms for such activities. It is essential for all round development of a student that she or he should participate in one or the other activity. There are many extra curricular activities : debate, painting, music, dance, mimicry, histrionics, poetical recitation etc.

Mere classroom studies make it boring and monotonous and students need some outlet for their energies. They need opportunities and entertainment. Youth festivals are the spice of academic life. When students prepare for the various items, they have a sense of achievement, a sense of doing something useful. Preparing the stage for the show, receiving the guest artists from other institution and looking after them gives them a sense of responsibility, co-operation and tolerance.

As the competitions of these youth festivals are organised among students of almost the same age, they get rid of stage phobia. They no longer feel shy of the stage and the audience. They learn to face an audience. Youth festivals are the best means to search the talent among the youth. These budding artists will become the singers, actors and orators of tomorrow. Youth festivals prove to be the stepping stones for the future of real life. The absence of youth festivals makes student life less passionate. If they remain busy in preparing for competition in the festivals, their time is used in a productive and fruitful way.

(a) Answer the following questions :

(i) Why do you think youth festivals are important ? 2

(ii) What elements are essential for the development of a student ? 2

- (iii) How has education been explained in the passage ? 2
- (iv) Give an appropriate title to the passage. 2
- (b) Find words from the passage which have similar meaning to those given below : 2
- (i) Limited
- (ii) Phobia
- (c) Give opposites of the following words from the passage : 5
- (i) Visible
- (ii) Old age
- (iii) Interesting
- (iv) Confident
- (v) Presence
- (d) Use the following words in sentences of your own : 10
- (i) Knowledge
- (ii) Express
- (iii) Monotonous
- (iv) Responsibility
- (v) Productive

2. Answer the following questions :
- (a) What are the points that are most important in planning an orientation ? List at least *five* of them. State why they are important. 5
 - (b) Assume you are the Head boy/girl of your school. You have been asked to give a speech in front of the entire school on your school's accomplishments on its annual day. Prepare a speech to deliver at the anniversary function. 5
 - (c) What is the importance of communication during an interview ? What do you think it can reveal about you to the interviewer ? 5
3. There are three situations. You need to speak/write in each of these situations. Use polite language when you speak : 5 each
- (a) Your friend has just appeared for an entrance exam and has been informed that she has not been selected. Ask her about the exam and other alternative options available. Advise her on how to look forward to other opportunities. (Use the dialogue form)

- (b) You are planning to go on a trip to Shimla. Talk to the travel agent on the telephone and find out about the hotel fare, travel expenses and the famous tourist spots you could visit. Ensure that you ask for the discount and negotiate.
- (c) Write an e-mail to your friend requesting him to give you some ideas on planning a surprise party for your mother's retirement from her service.
4. (a) Fill in the blanks with suitable passive verb forms : 5
- The packet is (open) and the contents are (mix) together. The mixture is (pour) into a vessel. It is (boil) in low flame for five minutes. The soup is (transfer) into soup bowls.
- (b) Fill in the blanks with appropriate determiners/quantifiers : 5
- Tia and Arpita are in beautiful city in Karnataka. city is called Shimoga. They plan to take taxi from city to visit Jog Falls.

5. (a) There is a list of six words. The passage below requires five words to fill in the blank spaces : 5

(surrounded, famous, situated, totally, capital, monuments)

Delhi is the of India. It is one the banks of River Yamuna. It is by Haryana and Uttar Pradesh. It has some of the buildings and monuments. Some of the are hundreds of year old.

- (b) Fill in the blanks in the following sentences choosing the most appropriate forms of the word(s) given in the brackets :

(i) The match (begin) before we reached the stadium. There (be) a great rush on the gate. People (argue) with the security guards. Entering the stadium (prove) a tedious job. I (be) able to forget this nasty experience in the years to come. 5

(ii) My younger brother, Tinu
(fall) off his bicycle yesterday. He
..... (hurt) his right ankle and
..... (be) in bed since then. The
doctor (examine) him and
..... (advise) him complete rest for
a week. 5

6. Write a paragraph guiding newly appointed projects about the rules and regulations. Use **250** words and consider the following points : 10

- (i) Importance of discipline.
- (ii) Importance of focus and consistency.
- (iii) Balancing academics and extra-curricular activities.

7. Write a profile for your favourite writer whose books you read. You admire the author as a role model and are inspired by the life. You may consider the following points : 10

- (i) Her ability to share personal experiences.
- (ii) How is she different from others (writing style).
- (iii) Additional trait that you admire about the works.