

**CERTIFICATE PROGRAMME IN
FUNCTIONAL ENGLISH (CFE)
Term-End Examination
June, 2022**

BEG-006 : JOINING THE WORKFORCE

Time : 3 Hours

Maximum Marks : 100

Note : *All questions are compulsory.*

1. Read the passage given below and answer the questions that follow :

The difference in the ways of thinking and perception in the people of two generations, which results in behavioural differences and sometimes, conflict among them is usually called generation gap.

Generation gap is generally seen in the family between parents and their children. It is not only because of the gap in age but also because

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of the way parents react to a particular situation. Children being very young and immature do not understand the way of thinking of their parents. In many cases, the parents, even if they are matured do not empathize with the changing values and thinking pattern of the modern world. This creates a communication gap between these two generations.

Changes in technology have led to generation gap in the modern world. Children tend to spend most of their time with their digital devices and are so busy with social media, that they do not discuss their problems with parents. The internet provides solutions to most of the worldly problems. So children instead of contacting their own parents, seek the help of internet in case of any problem thus again reducing the communication, leading to a gap between them.

The generation gap has increased greatly these days because the time is changing fast and people find it difficult to cope with this change. To overcome this problem, parents should show interest in all their matters of children and deal with them positively instead of just scolding them and leaving them alone to deal with the

problems. Giving time to the children, having open communication and allowing the child to feel free and not in any kind of pressure will eventually reduce the generation gap to a tolerable extent.

- (i) What causes the gap between the parents and children ? 2
 - (ii) Why is generation gap there in families ? 2
 - (iii) How has advancement in technology led to the generation gap ? 2
 - (iv) What steps need to be taken to bridge this gap ? 2
 - (v) Give antonyms of the following words :
Isolated, Scold. 2
2. What is the purpose/utility of a covering letter (letter of application) ?
- (a) Why is it important to send a covering letter with the CV and the details we need to share in that ? 10
 - (b) Define group discussion. Why is it important for job applicants to be good at group discussion ? List the Do's and Don'ts ? 10
3. Fill in the blanks with suitable prepositions : 5
- (i) She got married November.

- (ii) He had a big party his birthday.
 - (iii) We met at a restaurant 8 p.m.
 - (iv) Last year, there were a large number of mangoes the tree.
 - (v) Match the pictures the names.
4. (a) Gender equality is our collective social mission. Write an article to focus on the issue. Give reasons responsible for the problem and make suggestions to achieve the goal. 10
- (b) You are asked to make a presentation on drug abuse. Prepare a presentation to benefit the young people citing harmful effects of drugs. 10
5. Write a letter to the Editor, Times of India, New Delhi expressing concern over the rise of domestic violence cases in the Corona lockdown phase. Also, suggest remedies to overcome the problem. 10
6. (a) Convert the following sentences into reported speech : 10
- (i) "We have bought a new car." They told me.
 - (ii) 'The earth is round', the teacher said.

(iii) "Do not try this at home." The stuntman told the audience.

(iv) "Do not play on the grass, boys." She said.

(v) "Where have you spent all your money?" She asked.

(b) Rewrite the sentences by putting the parts in right order : 5

(i) She/in the/morning/used to/me/wake/up.

(ii) He listened/her voice/because/he loved/her/to.

(iii) We/lot of our time/spend/on weekends/watching films.

(iv) He/sing well/could not/due to/throat/bad.

(v) My parents/very supportive/are/in all/any plans.

7. Use the appropriate words in the correct format in the blanks provided : 10

(i) The Union Budget is likely to be presented on February 26, two days ahead of (critical/conventional/suitable) date.

(ii) I am sorry (for/with/from) mistake.

- (iii) He (insured/ensured/assured) his father that he would pass.
 - (iv) Your mother (needn't/none/cannot) worry. I am a careful driver.
 - (v) The (cite/site/slight) chosen for the construction is in the heart of city.
 - (vi) It is a story of two men and a batch of (deceased/diseased/decrepit) armoured cars.
 - (vii) It is not (healthy/easy/possible) for a man to be confined to the pursuit of wealth.
 - (viii) He secured (high/highest/superb) marks and he topped the exam.
 - (ix) He is very punctual and always (in/on/at) time.
 - (x) The book comprises (of/at/about) ten chapters on science.
8. (a) Read the following sentences and make them grammatically correct : 5
- (i) He went to work despite of his illness.
 - (ii) Raju, who he is my best friend, is a writer.

- (iii) No matter what that I do, I cannot make everyone happy.
- (iv) I have decided to quit my job a week ago.
- (v) He is sharp but he lacks of experience.
- (b) Match the words (i-v) in Column A with their antonyms in Column B (1-7) : 5

(i)	Common	(1)	Inability
(ii)	Heartfelt	(2)	Strange
(iii)	Secret	(3)	Insincere
(iv)	Talent	(4)	Overt
(v)	Meagre	(5)	Copious
		(6)	Irrelevant
		(7)	Careless