

**DIPLOMA IN NURSING ADMINISTRATION
(DNA)**

01453

Term-End Examination

June, 2019

BNS-014 : RESOURCE MANAGEMENT

Time : 3 hours

Maximum Marks : 70

*Note : Attempt **all** questions. Attempt all parts of a question at one place.*

1. (a) Explain the meaning of Manpower Development.

(b) Describe the process of nursing manpower planning followed in the nursing department.

3+12=15

2. (a) Explain the meaning of essential drugs.
- (b) List the purposes of drug management.
- (c) Explain the process of ordering, stocking, storage and issuing of drugs in a hospital. $2+3+10=15$
3. (a) Explain the concept of containment of cost in a hospital.
- (b) Describe the approaches a Nurse Administrator may use for cost containment in a hospital. $5+5=10$
4. Explain the following with examples : $5+5=10$
- (a) Skills of a Nurse Manager
- (b) Qualities of a Nurse Manager
5. Write short notes on any **four** of the following : $4 \times 5 = 20$
- (a) Functions of Personnel Management
- (b) Methods of Inventory Control
- (c) Store Accounting and Stock Verification
- (d) Benefits of Budgetary Control
- (e) Areas of Hospital Information System
- (f) Computer Hardware and Software