

**DIPLOMA IN CIVIL ENGINEERING (DCLE(G)/
DIPLOMA IN MECHANICAL ENGINEERING (DME)**

Term-End Examination, 2019

BET-036 : TECHNICAL DOCUMENTATION

Time : 2 Hours]

[Maximum Marks : 70

Note : Attempt any five questions. All questions carry equal marks.

1. (a) Explain the three stage process of "Technical Writing". [7]
- (b) Describe the six characteristics of the touch stone of a technical write-up. [7]
2. (a) Describe the structure of "Object and Mechanism Description". [7]
- (b) Explain description of a process. [7]
3. (a) Define manuals and classify it according to functions served by it. [7]
- (b) Discuss the procedure of writing an "Abstract". [7]

4. (a) Explain the various formatting conventions that makes reading easier. [7]
- (b) Describe the typical situations requiring an inspection report to be written. [7]
5. Prepare a project proposal for the construction of a underpass below broad gauge railway line. Assume the required data suitably. [14]
6. Write a progress report of the ongoing construction of an Engineering College Building at Tehsil level. Imagine that you are writing to your higher authorities. [14]
7. Prepare transparencies for oral presentation on "Ill Effects of Irrigation". [14]
8. Write short notes on the following : [2×7=14]
- (a) Incident Report
- (b) Importance of Visual Aids

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