

00818

**DIPLOMA IN BUSINESS PROCESS
OUTSOURCING - FINANCE AND
ACCOUNTING (DBPOFA)**

Term-End Examination

June, 2018

BPOI-005 : RECORD TO REPORT (R2R)

Time : 3 hours

Maximum Marks : 100

Note : Section A : All questions are compulsory.

Section B : Attempt any 3 questions.

*Section C : Q.No.7 is compulsory. Attempt
any three questions out of the rest.*

SECTION - A

(All questions in this section are compulsory)

1. State whether the following statements are True or False. 1x5=5
- (a) Bank charges are credited to customer's account in the bank's ledger.
 - (b) Depletion refers to the allocation of the cost of natural resources over time.
 - (c) Forecast is the basis for preparation of Budget.
 - (d) A large balance of cash in hand should be kept by a firm to meet all contingencies.
 - (e) Time elapsed between identification of an open item and its resolution is Timeliness metric.

2. Fill in the blanks. 1x5=5
- (a) Number of vouchers processed without supporting documents is what type of metric _____.
 - (b) The term 'floats' refer to the time taken to collect cheques from the _____ after the payment fall due.
 - (c) _____ indicates the amount of loan required as well as the time when it is needed.
 - (d) When a fixed asset is obtained as a gift, the account to be credited is _____.
 - (e) Sales return is an example of _____ reconciliation item.

SECTION - B

(Attempt any three questions)

- 3. Explain "Reconciliation as a Process". 10
- 4. Explain the importance of R2R in business. Give examples. 10
- 5. Explain the need for provision of depreciation. 10
- 6. What do you understand by Cash Management ? How can it be undertaken ? Discuss. 10

SECTION - C

(Q. NO. 7 is compulsory. Attempt any three questions from the remaining)

- 7. On April 1, 2012, Company A, purchased an equipment at a cost of \$ 1,40,000. This equipment is estimated to have 5 years useful life. At the end of the 5th year, the salvage value (Residual value) will be \$ 20,000. Company A, recognizes depreciation to be nearest whole month. Calculate the depreciation expenses for 2012, 2013 and 2014 using straight line depreciation method. 15

8. Cash flow forecasting and budgeting are two sides of the same coin. Do you agree? Explain how their inter-relationships can manage liquidity in a business enterprise? 15
9. Explain the following two models of Cash Management : 7.5+7.5=15
- (a) The Baumol Model
 - (b) Miller and Orr Model
10. What are the activities and steps involved in Fixed Asset Accounting? Illustrate with examples. 15
11. Write a detailed note on the Generic Metrics used for R2R. Give examples. 15
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