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**M.Sc. IN HOSPITALITY ADMINISTRATION
(MHA)**

Term-End Examination

June, 2018

MHA-013 : HUMAN RESOURCE PLANNING

Time : 3 hours

Maximum Marks : 100

Note : (i) Attempt any five questions in about 600 words each.

(ii) All questions carry equal marks.

1. What do you understand by Human Resource Planning ? Discuss the importance of Human Resource Planning in Hospitality Industry. 20
2. Explain the concept of human resource forecasting. Discuss the techniques used in forecasting Human Resource Planning. 20
3. Discuss the factors affecting internal levels of human resource inventory of an enterprise. 20
4. Define role description and explain the uses of role description. 20
5. What is competency approach ? Describe the various methods of competency mapping. 20

6. Discuss the steps in the personnel selection process. Explain the role of each step in ensuring selection of right candidate. 20
7. What are the aims and objectives of career planning? Explain the career planning process. 20
8. Write short notes on any two of the following :
(a) Potential Appraisal 10x2=20
(b) Self Appraisal
(c) Management by Objectives (MBO)
9. What do you understand by Human Resource (HR) Audit? Discuss the scope of HR Audit. 20
10. Discuss various HRD strategies used in different organisations. Explain with examples. 20
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