

BACHELOR IN HOTEL MANAGEMENT(BIHM)

Term-End Examination

June, 2018

**BHY-057 : INTRODUCTION TO THE HARVARD
REFERENCING SYSTEM**

Time : 3 hours

Maximum Marks : 100

Note : (i) Attempt any five questions.

(ii) All questions carry equal marks.

1. Draw the standard reference format for a book of single author, more than one authors and editors with examples. 20
2. What are the elements of Harvard Style referencing ? Explain with suitable examples. 20
3. How will you cite the following : 5x4=20
 - (a) audio visual material
 - (b) works of arts and visual sources
 - (c) exhibition catalogues
 - (d) online sources
4. Write an essay on "guidelines of Harvard referencing System". 20

5. Why punctuations are important in referencing ? Explain the different usage of punctuation in research paper referencing. 20
6. What is string referencing ? Give suitable examples to explain it. 20
7. Explain information prominent quotes. Differentiate between Author's quotes and information prominent quotes. 20
8. "Creativity is required in paraphrasing". Justify with examples. 20
9. Write notes on following references : 5x4=20
- (a) E- books
 - (b) Published paper
 - (c) Internet blogs
 - (d) Standards and patents
10. Explain "Acknowledgement". Discuss its legal implications. 20
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