

BACHELOR IN HOTEL MANAGEMENT (BIHM)

Term-End Examination

June, 2017

BHY-026 : COMPUTER SKILLS

Time : 3 hours

Maximum Marks : 100

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- Note :** (i) *Attempt any five questions.*
(ii) *All questions carry equal marks.*
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1. (a) State True and False (any five) : 5
- (i) MS Power Point is a part of Windows operating system.
 - (ii) Light Pen is an output device.
 - (iii) Each high level language requires its own translator.
 - (iv) In MS-Excel, the formula always starts with an "equal to" sign.
 - (v) The extension of MS-Excel file is .exe
 - (vi) 1024 byte is equal to 1 Giga Byte.
 - (vii) * and ? are wild cards
 - (viii) To make the reference absolute F5 function key is used.
- (b) Expand the following terms (any five) : 5
- (i) URL
 - (ii) LCD
 - (iii) MODEM
 - (iv) HTTP
 - (v) ALU
 - (vi) FAT
 - (vii) AI
 - (viii) VLSI

- (c) Write short notes on (any two) of the following : 5x2=10
- (i) Modem Services
 - (ii) Strengths of Computers
 - (iii) Adware and spyware
 - (iv) Network Topology

2. Distinguish between (any four) : 4x5=20
- (a) Interpreter and Compiler
 - (b) Application Software and System Software
 - (c) RAM and ROM
 - (d) Primary Memory and Secondary Memory
 - (e) DOS and Windows
 - (f) Internal and External DOS Commands
3. Explain Data Input and Output devices. Give 20 examples of each.
4. What do you mean by Mail Merge in MS Word ? 20
Write the various steps involved in this.
5. With the help of chart classify computers in details. 20
6. What is operating system ? Explain the functions 20
of an operating system.
7. What are viruses ? Explain different types of 20
viruses and the impact they have on computers.
8. Define Networking. What are advantages of 20
networking ?
9. Write about the different types of printers. Explain 20
their working mechanism also.
10. What is the use of Power Point ? Write steps 20
involved in creating a power point presentation.
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