

**BACHELOR OF COMPUTER APPLICATIONS (Pre-revised)
(BCA)**

Term-End Practical Examination

June, 2017

00051

**CS-611(P)/S2 : COMPUTER FUNDAMENTALS AND
PC SOFTWARE**

Time : 2 Hours

Maximum Marks : 100

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- Note :**
- (i) *There are four **compulsory** questions of 20 marks each in this paper. Rest 20 marks are for viva-voce.*
 - (ii) *Test all the macros created by you.*
 - (iii) *Write all the steps that you have performed on your answer-sheet.*
 - (iv) *Print all the required files, if possible, otherwise write partial data input and output on your answer-sheet.*
 - (v) *Make suitable assumptions, if any.*
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- 1.** Perform the following tasks using MS-Windows : 20
- (a) Create a folder on desktop and make it sharable.
 - (b) Set an image on desktop as background image of desktop.
 - (c) Add a program in Start Menu.
 - (d) Display IP address of your PC in DOS prompt.
- 2.** Perform the following tasks in MS-Word : 20
- (a) Write the following formula :
- $$T = \sum_{i=1}^n a_i b_i + \log x$$
- (b) Create a table to keep record of attendance of students of CS-611 lab.
 - (c) List any five computer hardwares using number list.
 - (d) Find the word 'PC' in the document and replace it with "Computer".

3. (a) Create five slides using MS-PowerPoint to demonstrate the use of Mobile (Smart Phone). Use proper layouts, formatting, colour and images to make the presentation effective. 10
- (b) Create a macro using MS-Word that can be run using “CTRL + T” key. This macro should format the selected paragraph to left aligned, font size 20 and colour blue. 10
4. Create a data file containing addresses of students of BCA first semester. Create a letter for informing students about the schedule of lecture on “Use of Computer in Study”, being organised at the study centre. Use Mail-Merge feature of MS-Word to create a letter to all the students. 20
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