POST GRADUATE DIPLOMA IN LIBRARY AUTOMATION AND NETWORKING (PGDLAN)

Term-End Practical Examination

00592 **June, 2014**

MLIL-001 : INTRODUCTION TO COMPUTERS

Time Allowed : 2 hours

Maximum Marks : 50

(Practical Work : 40

Viva Voce : 10)

(Weightage : 40%)

General Instructions :

(i)   Attempt all the questions.

(ii) Show the output to your examiner.

(iii) Save your output in your system which will be checked by the examiner.

(iv) Printout of the answers wherever required should be taken in a sheet duly signed by RD with his/her stamp. Write your Roll No., Study Centre and date of examination on these sheets.

(v)   Candidates are not permitted to use any manual/handbook in carrying out the practical.

1. In DOS, perform the following tasks : **10**

    (a) Write a batch file DateTime.bat to display date and time.

    (b) Create a directory 'Student'. Create a sub-directory 'Labwork' under the directory 'Student'.

    (c) Create a file 'List.txt' with 10 student names under 'Labwork' sub-directory.

    (d) Create five files, 'physics.txt', 'chemistry.txt', 'maths.txt', 'biology.txt', 'english.txt' and sort them in descending order.

2. In Windows, perform the following tasks : **10**

    (a) Change the display settings to 600 × 800 pixels.

    (b) Using Paintbrush, draw a circle and fill it with a colour of your choice.

    (c) Set the calculator to scientific mode.

    (d) Create a screen saver that has 'Welcome' scrolling on the screen.

3. Write a short-letter, using Wordpad or Notepad, requesting for a change of your study centre. **10**

4. Demonstrate interchanging the left and right buttons on your mouse. Also show how the mouse pointer is changed. **10**