

**POST GRADUATE DIPLOMA IN LEGAL
PROCESS OUTSOURCING (PGDLPO)**

Term-End Examination

June, 2014

00380

PGDLPO-002 : PAPER-II

*Note : This paper is to be attempted by students enrolled for
January 2009 batch only.*

Time : 3 hours

Maximum Marks : 100

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- Instructions :*
- (i) This paper covers the courses MLEI-05 to MLEI-08.*
 - (ii) Part-A consists of objective type questions carries 2 marks.*
 - (iii) Part-B consists of descriptive type questions. Each question carries 15 marks.*
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PART - A

All questions are compulsory. 2x20=40

1. The request for production of documents and things :
- (a) are not limited to a particular number
 - (b) can only be made to another party in the case
 - (c) both (a) and (b)
 - (d) none of the above

2. Intellectual Property Rights can be described as all of the following except :
 - (a) A bundle of rights
 - (b) Negative rights
 - (c) Tangible rights
 - (d) Intangible rights

3. Removal of jurisdiction generally refers to allowing the :
 - (a) defendant to make a motion to remove the case from federal court to state court
 - (b) defendant to make a motion to remove the case from state court to federal court
 - (c) judge to make motion to remove the case from federal court to state court
 - (d) plaintiff to make motion to remove the case from state court to federal court

4. The opportunity given to each party to object to a particular juror's selection is referred to as :
 - (a) venire
 - (b) voir dire
 - (c) per emptory challenge
 - (d) summary judgement

5. The Team Leader in an LPO must perform the following task(s) :
 - (a) accomplish the mission assigned
 - (b) motivate and lead a team
 - (c) both (a) and (b)
 - (d) none of the above

6. While writing a resume, one should do which of the following activity(ies) :
- (a) Use specific keywords reflecting your main skills
 - (b) Provide valid email id and phone no.
 - (c) Run a spell check before sending resume
 - (d) All of the above
7. Identify the common testing methods used in an LPO :
- (a) legal reasoning
 - (b) legal writing and drafting
 - (c) work assignment
 - (d) all of the above
8. Read the four options and choose the option that reads best.
- (a) That kind of decision makes the board of directors
 - (b) That kind of decision is made by the board of directors
 - (c) The decision makes the board of directors
 - (d) That kind of decision is making the board of directors
9. Identify which one of the following statements is false about summarization ?
- (a) It contains advice or opinion or re-interpretation.
 - (b) It contains the key idea of a text .
 - (c) It states anything briefly and succinctly.
 - (d) It uses the words used by the speaker to maintain their ownership of the communication.

10. Which one of the following statements is True regarding note taking?

- (i) Good notes need to be organized efficiently
 - (ii) Good notes can be practiced by adopting one point after another, using numbers and letters
 - (iii) Good notes can be arranged in order of importance
- (a) (i) and (ii)
(b) only (iii)
(c) only (i)
(d) all of the above

11. Choose the best option to complete the given sentence.

Anton Van of Holland _____ as an apprentice in a store where magnifying glasses _____ to count the threads in cloth. He _____ by the glasses _____ by drapes to inspect the quality of cloth.

- (a) started/were used/was inspired/used
- (b) starts/are used/was being inspired/using
- (c) had started/are being used/had been inspired/used
- (d) starting/were used/was being inspired/used

12. Which Article of universal declaration of Human Rights relates to the contemporary significance of privacy ?

- (a) Article 13
- (b) Article 21
- (c) Article 12
- (d) Article 24

13. 'Document Integrity' means :
- (a) That the document pertains only to true facts
 - (b) That the document is an actual copy of the document
 - (c) That the document is an earlier version of that document
 - (d) That the document is printed upon durable long lasting paper

Fill in the blanks :

14. _____ is an agreement between the parties to return privileged documents inadvertently produced through discovery.
15. _____, is a virtual term used for venting or sending inflammatory message via emails.
16. _____ refers to the set of instructions given by a judge to the jury.

State whether the following is **True** or **False** :

17. The list of witness is and list of documents are parts of adversarial discovery.
18. We use the passive voice when we don't need to say who did the action.
19. Document management is a method by files are indexed.
20. Post verdict motion includes motion for summary judgement.

PART - B

Attempt **any four** questions. Each question carries
15 marks :

15x4=60

1. Describe and differentiate between the various forms of mergers. Give specific example.
 2. Explain the purpose and major components of Recruitment tests.
 3. Discuss, in brief, different types of written communication.
 4. What do you mean by the term 'E-discovery' ? Discuss the methods of successful E-discovery.
 5. Write a note on :
 - (a) Meta data
 - (b) Primary and secondary authority
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