

**CERTIFICATE PROGRAMME IN  
FUNCTIONAL ENGLISH (CFE)****Term-End Examination****June, 2014****BEG-006 : JOINING THE WORKFORCE***Time : 3 hours**Maximum Marks : 100*

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**Note : All questions are compulsory.**

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1. Read the passage given below and answer the questions that follow :

“I was not born with a hunger to be free. I was born free-free in every way that i could know. Free to run in the fields near my mother’s hut, free to swim in the clear stream that ran through my village, free to roast nuts under the stars and ride the broad backs of slow moving bulls-I was not troubled by the laws of man or God. \_\_ (Para 1)

It was only when I began to learn that my boyhood freedom was all illusion, when I discovered as a young man that my freedom had already been taken from me, that i began to hunger for it. When I joined the African National Congress, the hunger for my own freedom became the greater hunger for the freedom of my people because the freedom of everyone who looked like I did was curtailed. It was this desire for the freedom of my people to live their lives with dignity and selfrespect that animated my

life, that transformed a frightened young man into a bold one, that drove a law abiding attorney to become a criminal, that turned a family loving husband into a man without a home. I found that I could not even enjoy the poor and limited freedoms I was allowed. When I knew my people were not free. Freedom is indivisible; the chains on anyone of my people were the chains on all of them, the chains on all of my people were the chains on me. (Para 2)

A man who takes away another man's freedom is a prisoner of hatred; he is locked behind the bars of prejudice and narrow mindedness. I am not truly free if I am taking away someone else's freedom, just as surely as I am not free when my freedom is taken from me. (Para 3)

No one is born hating another person because of the colour of his skin, or his background, or his religion. People must learn to hate, and if they can learn to hate, they can be taught to love for love comes more naturally to the human heart than its opposite. Man's goodness is a flame that can be hidden but never extinguished. (Para 4)

During the struggle for freedom I learned the meaning of courage. I learned that courage is not the absence of fear, but the triumph over it. The brave man is not who does not feel afraid, but he who conquers that fear. My predecessors had shown that people risk their lives for an idea. They stood up to attacks and torture without breaking, showing a strength and resilience that defies imagination. (Para 5)

‘We, who were outlaws not so long ago, have today been given the rare privilege to be host to the nations of the world on our own soil. It is the occasion to celebrate a common victory of people for justice, for peace, for human dignity. (Para 6)

We have, at last, achieved our political emancipation. We pledge ourselves to liberate all our people from the continuing bondage of poverty, deprivation, suffering, gender and other discrimination. The sun shall never set on so glorious a human achievement. (Para 7)

(a) Match the paragraph numbers (1 to 7) with appropriate subtitles listed below : 14

- (i) Definition of a brave man.
- (ii) A common man’s concept of freedom
- (iii) True concept of freedom.
- (iv) Who is not free in real sense?
- (v) Pledge of a free nation
- (vi) World celebrates Africa’s political freedom
- (vii) How to love can be taught.
- (viii) A rare opportunity

**NOTE :** There is one extra subtitle

- (b) The summary of the passage is given below. Fill in the blanks with the appropriate words from the passage. You are permitted to make changes in the word form, if necessary.

11

According to the speaker a common man's concept of (i) was to enjoy nature or the (ii) of the land, when he advanced in age and joined the African National Congress, he realised the real meaning of (iii). This new meaning of freedom transformed him into a (iv) man, He felt he was in (v) every where because a common man could not lead his life with (vi) and (vii).

People take away other's freedom because their desire is rooted in (viii). The speaker feels that people should learn to (ix) because (x) comes more naturally, He learnt that a (xi) man conquer fears and faces attack and torture. He felt that all the nations of the world would celebrate the victory of a common man.

2. Answer any 3 questions based on your course material.

15

- (a) What would you include in a self-profile?  
State any three.

- (b) Define a portfolio. How different is it from a resume?
- (c) In what way is body language important during an interview?
- (d) How can a presentation be made effective? Mention 'dos' and 'donts'.

3. (a) Use the appropriate words in the correct format in the blanks provided :

- (i) Amitabh Bachchan ..... (was/is/ will be) the host of KBC telecast in 2010.
- (ii) All the guest speakers in the Symposium (about/on/ upon) ..... 'Need to check population explosion demanded strong steps' to be taken for achieving progress.
- (iii) The Head of the Department of Humanities in the University has agreed ..... (on/to/about) act immediately for initiating the comprehensive continuous evaluation scheme.
- (iv) ..... (some/much/little) people proposed a
- (v) Through revision of the course content ..... (about/of/on) sociology. It was accepted by the majority.

10

- (vi) All the participants unanimously.....  
(accept/accepted) the proposal.
- (vii) to drop controversial cartoons .....  
(from/by/ in) the existing material.
- (viii) ..... (a/an/the) honourable lady in  
the chair .....
- (ix) .....(appoint/appointed) Dr. Khosla as
- (x) ..... (a/an/the) chairperson of the  
subcommittee.
- (b) Completed the sentences given below using  
the appropriate models : (can, could, must,  
should, may, might, would)
- (i) I ..... not answer all the questions  
as the paper was unusually lengthy.
- (ii) I heard a knock at the door. It .....  
be Raghu. It is his routine time.
- (iii) ..... You mind moving to the side  
to let me reach the cash counter?
- (iv) I ..... understand Gujarati because  
i had lived in Ahmedabad for more than six  
years.
- (v) Monsoon is back. It ..... rain this  
afternoon.

5

4. (a) Polybags are a great nuisance and a big health hazard. *Write an article* to focus on the issue related to this nuisance. Give some suggestions to meet the crisis. **10**
- (b) You are required to make a presentation on preparing to face an interview. Prepare presentation to benefit a group of aspirants for a job. **10**
5. (a) Write a letter to the Manager, Oriental Bank of Commerce, New Delhi, to issue the details of the credits and debits in your saving Bank Account in the last Two years. You need this detail as you have applied for a study loan from the PNB, IP Extn. Branch Give appropriate information you are Virat Kohli. **10**

OR

Write a letter to one of your neighbours to draw his/her attention to the fact that his/her overhead kitchen tank has some leakage of water. State the problem and ask for action required, Keeping in mind the cordial relations you have with him/her you are Sanjana Agnihotri.

6. (a) Rewrite the sentences by putting the parts in the right order:

- (i) Friends/I/my/were/grandmother/and/good
- (ii) Left me/in the city/my parents/with her/they went/ to live/when
- (iii) She/ in the/morning/used to/me/wake/up
- (iv) She said/in a monotonous/sing song way/her prayers
- (v) I Listened/her voice/because/I loved/her/to

(b) Convert the following sentences into reported speech.

10

Mona : “I wish I was tall and attractive as you are.”

Anita : Why ever would you want to be like me?

Mona : I want to be a model. This is a very rewarding profession.

Anita : Personality and confidence are equally important. But modelling isn't the only profession.

Mona : But that's what I want to do.

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