

**M.Sc. FOOTWEAR TECHNOLOGY
(MSCFWT)**

00484

Term-End Examination

June, 2014

MFW-039 : COMMUNICATION SKILLS - III

Time : 3 hours

Maximum Marks : 70

Note : Attempt any *five* questions. All questions carry equal marks.

1. Why are debates needed ? How should one prepare to participate in a debate ? What should be avoided during a debate ? 14
2. What should be the conduct of a candidate during an interview in terms of body language and verbal behaviour ? 14
3. How can one handle Question – Answer Session effectively after a presentation ? Describe in detail. 14
4. What is role-play ? What is its purpose ? What are its drawbacks ? 14

5. What are the important office manners and etiquette ? Describe them. *14*

 6. Describe in detail the ways in which a business presentation can be made effective. *14*

 7. Group discussions play a very important role while judging the right candidate by the HR. Do you agree ? Discuss the factors to be taken care of, while participating in Group Discussions. *14*
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