

**POST GRADUATE DIPLOMA IN LEGAL
PROCESS OUTSOURCING (PGDLPO)**

Term-End Examination

June, 2012

PGDLPO-002 : PAPER-II

Note : *This paper is to be attempted by students enrolled for January 2009 batch only.*

Time : 3 hours

Maximum Marks : 100

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- Instructions :**
- (i) *This paper covers the courses MLEI-05 to MLEI-08.*
 - (ii) *Part- A consist of objective questions. Each question is of 2 marks. All questions are compulsory.*
 - (iii) *Part-B consists of descriptive questions. Each question carries 15 marks.*
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PART-A

All questions are compulsory.

2x20=40

1. All of the following are methods of serving process EXCEPT :
- (a) Personal Service
 - (b) Substituted Service
 - (c) Delivery to Defendant's Employee authorised to appear in court for defendant
 - (d) Delivery to Defendant's agent authorised to receive service

2. The only one of the following that must be included in the complaint is :
 - (a) Arguments
 - (b) Relief Sought
 - (c) Legalex
 - (d) Admissions

3. The list of witnesses and list of documents are a part of :
 - (a) Unilateral Disclosure
 - (b) Adversarial Discovery
 - (c) Interrogatories
 - (d) Depositions

4. A motion to dismiss for lack of subject matter jurisdiction :
 - (a) Cannot be waived
 - (b) Cannot be raised at any time
 - (c) Cannot be raised sua sponte
 - (d) Cannot be raised for lack of cause(s) of action

5. Identify which of the following technology applications is NOT typically used in an LPO ?
 - (a) MS Visio
 - (b) Lenis Nenis
 - (c) Camtasia
 - (d) MS word

6. You are a lawyer with 3 years of experience. You have been working with a senior counsel in the Supreme Court of India. Which of the following Descriptions of work experience is most appropriate ?
- (a) Working with Mr. XYZ, Senior Counsel at the Supreme Court of India, New Delhi, 2006 - till date.
 - (b) Worked with Mr. XYZ, Supreme Court of India.
 - (c) Worked with Mr. XYZ, Senior Counsel from 2006 - till date.
 - (d) Worked with Supreme Court of India.
7. From the choices below, which is an interest that should be on your resume ?
- (a) Listening to music
 - (b) Trained in Indian Classical music
 - (c) Surfing the internet
 - (d) Watching television
8. Pick the co-curricular activity from the following :
- (a) Participation in moot courts in College
 - (b) Represented the drama society
 - (c) Active member of the debating society
 - (d) Represented college at inter college music test

9. Which one of the following statements is FALSE about direct speech.
- (a) Direct speech always appears within quotation marks (“...”)
 - (b) Direct speech is sometimes called quoted speech
 - (c) In the direct speech, the pronoun often changes.
 - (d) Direct speech is in formal than the indirect one.

10. Match the American vocabulary in column A with its British counterpart in column B :

	American Vocabulary		British Vocabulary
1	Faucet	A	barrister
2	Druggist	B	tap
3	Lawyer	C	attorney
4	Wrench	D	chemist
		E	spanner

- (a) 1.D, 2.C, 3.B, 4.A
 - (b) 1.B, 2.D, 3.A, 4.E
 - (c) 1.E, 2.A, 3.C, 4.B
 - (d) 1.B, 2.C, 3.D, 4.A
11. Which statements indicate typical British and American styles of negotiation ?

- (i) British are formal on first meeting and informal later on while Americans are informal from the start.
- (ii) British rarely disagree openly while Americans will disagree openly, if necessary.
- (iii) British dislike making decision during first meeting while Americans will press for decision during first meeting and work out details later.
 - (a) (i) and (ii)
 - (b) Only (iii)
 - (c) Except (i)
 - (d) (i) , (ii) and (iii)

12. Identify the option that has an error in the given sentence :

The fall in the value of the dollar will mean a poor lookout for the tourist trade this year.

- (a) The fall in the value of the dollar
- (b) Will mean a poor
- (c) Lookout for the tourist trade this year
- (d) No error

13. Choose the best option to complete the given sentence :

_____ is explaining a passage of another author in one's own words while _____ is taking into consideration only the essentials :

- (a) Precis / condensing
 - (b) Quoting / paraphrasing
 - (c) Paraphrasing / summarising
 - (d) Summarising / precis
14. Which of the following is not a primary authority ?
- (a) Zahira Habibulla Vs. State of Gujrat
 - (b) UN convention on the Rights of persons with disabilities
 - (c) The Indian contract Act, 1872
 - (d) Text on the contract Act by Dr. Avatar Singh
15. Which of the following deal with laws relating to client confidentiality in India ?
- (a) The Indian Evidence Act
 - (b) The constitution of India
 - (c) The Bar Council Rules
 - (d) All of the above
16. The metadata of a document refers to :
- (a) Whether the document is a .doc or a .pdf
 - (b) When and by whom the document was created
 - (c) When and by whom the document was modified
 - (d) All of the above

17. Metadata can itself be data sometimes.
- (a) True
 - (b) False
18. Court can impose sanctions upon a party that spoils documents produced by way of discovery.
- (a) True
 - (b) False
19. Metadata can be reformed to as DNA of electronic age.
- (a) True
 - (b) False
20. Spoilation refers to :
- (a) The destruction of paper documents
 - (b) The destruction of documents in their native form
 - (c) The handing book of inadvertently produced documents
 - (d) The destruction or material alteration of evidence or the failure to preserve property for another's use as evidence in pending or reasonably foreseeable litigation.

PART-B

Attempt any 4 questions. Each question carries
15 marks. 15x4=60

1. Explain the basic principles governing client interaction.
 2. What do you mean by mergers and Acquisitions ? Give examples. Are they synonymous ? How do we differentiate between both ?
 3. What is Due Diligence ? Explain the process involved in it.
 4. How would you prepare for an interview with RMKR Legal for the position of Contracts Specialist.
 5. What is meant by integration and mass storage with reference to document management ? Write a short note on each.
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