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BEGE–145

**BACHELOR OF ARTS (GENERAL)
(BAG)**

Term-End Examination

December, 2023

BEGE–145 : SOFT SKILLS

Time : 3 Hours

Maximum Marks : 100

Note : *Attempt all questions in about 350 words each. All questions carry equal marks.*

1. What are soft skills ? Why are they important for personal and professional development ? 20

Or

Explain the importance of communication skills at the workplace. How can effective communication skill be developed ?

2. “Every problem should be discussed in a multi-dimensional manner.” Discuss it. 20

Or

How can time management skills be useful in achieving personal and professional goals ?

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3. What do you understand by 'Assistive Technology' ? What are its benefits in helping pupils who are differently abled ? 20

Or

Discuss the importance of team-work in the workplace. What are some strategies to develop effective team-work skills ?

4. Discuss empathy as a very important soft skill with suitable examples. 20

Or

What are conflict resolution skills ? How can they be applied in personal and professional contexts ?

5. Discuss the importance and utility of emotional quotient and intelligence quotient with suitable examples. 20

Or

Explain the importance of adaptability and flexibility in the workplace. How can these skills be developed ?