What does 'Housekeeping' mean in the editing context ? As an editor of a scientific book, what housekeeping tasks would you have to complete ?

2. What are the focus areas for editing scientific research documents ? Explain each briefly. 20

Or

What are the types of graphs commonly used in scientific documents ? What aspects should be considered while editing them ?

What are e-books ? Why do you think they are becoming increasingly popular ?
 Or

Write a short note on editing descriptions of processes in technical books.

4. Explain the principles and guidelines for editing medical books. 20

Or

Describe the various steps to be adopted while editing medical research reports.

No. of Printed Pages : 3 MBP-006
POST GRADUATE DIPLOMA IN BOOK
PUBLISHING (PGDBP)
Term-End Examination
December, 2021
MBP-006 : EDITING SCIENTIFIC TECHNICAL AND
MEDICAL BOOKS
Time : 3 Hours Maximum Marks : 100
Note : This question paper has five compulsory

questions. All questions carry equal marks. Attempt each question in about **300-350** words, unless otherwise instructed.

 Define the term 'STM Communication'. Explain why STM communication is important to various groups of people such as the general public, scientists, policymakers and product users. 20

[3]

- 5. Write short notes on any *two* of the following in about 150 words each : 10+10
 - (a) Criteria for editing IT text-books
 - (b) Editing photographs in scientific books
 - (c) Structure of scientific research documents
 - (d) Resources for editing medical writing
 - (e) Careers in scientific publishing