

CBCS (GENERAL AND HONS.)
ABILITY ENHANCEMENT (COMPULSORY)
Term-End Examination
February, 2021

BEGAE-182 : ENGLISH COMMUNICATION SKILLS

Time : 2 hours

Maximum Marks : 50

Note : *All question are **compulsory**. Answer all questions.*

- I. *Answer any **four** of the following questions in about 100 words each.*
1. What are the barriers to communication ?
How can they be removed ? 5

 2. What are the advantages of non-verbal communication ? 5

 3. How would you structure a presentation so as to make it most effective ? 5

 4. What are homophones and homographs ?
Give examples of both. 5

5. While writing a formal letter, how can you make it gender neutral ? 5
6. What are 'schemata' ? What is their role in reading ? 5

- II. A new recruit has just joined your organisation. Write a dialogue in 10 turns, where you, as a senior colleague, explain the role he/she is expected to perform in the organisation. 10

OR

Write a well-structured essay on *one* of the following topics :

- (a) Higher education in India in the 21st century.
- (b) Cultural diversity in India.

- III. You have been offered a job as a research assistant in a leading research organisation. Write a formal letter of acceptance to the head of the organisation. 10

OR

A group of five students have been given the topic : "Encouraging children to develop good reading habits." Write out a group discussion on this topic.

IV. What are the characteristics of a conversation ?
How is a conversation different from other speech
events ?

10

OR

What are the four levels of reading
comprehension ? Explain each briefly with
suitable examples.
