

**B.Sc. IN MEDICAL RECORDS SCIENCE AND
HEALTH INFORMATION TECHNOLOGY**

Term-End Examination

December, 2017

**BAHI-024 : INTRODUCTION TO MANAGEMENT;
ORGANISATION AND MANAGEMENT OF
HOSPITAL AND HEALTH SYSTEM**

Time : 3 hours

Maximum Marks : 70

*Note : Attempt any six questions. Question no. nine is
compulsory.*

1. Discuss in detail the general principles of management ? 8
2. Describe the functions of the Hospital Pharmacy. 8
3. (a) List the various hospital committees. 3+5=8
(b) Discuss the objectives of Medical Record Committee.
4. Describe the organisation and functions of out patient department. 8
5. (a) Define Hospital. 2+6=8
(b) Describe the various services in the hospital.

6. Describe day care services and write its advantages. 8
7. Discuss the responsibilities of Human Resources Department. 8
8. (a) Define material management. 2+6=8
(b) Describe the organisation and functions of material management department.
9. Write short notes on **any five** of the following : 5x6=30
- (a) Casualty
 - (b) Waste Management in Hospitals
 - (c) Pyramidal Organisational Hierarchy
 - (d) Health Insurance
 - (e) Primary Health Care
 - (f) Nursing Service
 - (g) Medical Social Service
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