

POST BASIC BACHELOR OF SCIENCE  
(NURSING) B.Sc. (N) PB  
Term-End Examination  
December, 2017

BNS-110 : NURSING ADMINISTRATION

Time : 3 hours

Maximum Marks : 70

Note : (i) Attempt all questions.

(ii) Attempt all parts of a question at one place.

1. (a) Explain the meaning of Planning.  $1+4+5=10$   
(b) Discuss the characteristics of Planning.  
(c) Describe the Principles of administration.
2. (a) Discuss the objectives of Nursing service administration in relation to Patient care.  
(b) Describe the essential characteristics of good nursing service department.  $5+10=15$
3. (a) Define the following Terms  $4+3+8=15$ 
  - (i) Job analysis
  - (ii) Job specification
  - (iii) Job evaluation
  - (iv) Job description  
(b) List the advantages of job description.  
(c) Describe the methods used to secure information for job description.

4. (a) Define communication.  $2+4+9=15$   
(b) Describe the elements of communication.  
(c) Discuss the barriers of communication.
5. Write short notes on **any three** of the following :  
(a) Skills required for an administrator  $5 \times 3 = 15$   
(b) Factors influencing quality of patient care  
(c) Situational leadership model  
(d) Approaches to conflict resolution  
(e) Types of communication
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