

**BACHELOR OF COMPUTER APPLICATIONS (Pre-revised)
(BCA)**

Term-End Practical Examination

December, 2017

00039

**CS-611(P)/S2 : COMPUTER FUNDAMENTALS AND
PC SOFTWARE**

Time : 2 Hours

Maximum Marks : 100

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- Note :**
- (i) *There are four **compulsory** questions of 20 marks each in this paper. Rest 20 marks are for viva-voce.*
 - (ii) *Test all the macros created by you.*
 - (iii) *Write all the steps that you have performed on your answer-sheet.*
 - (iv) *Print all the required files, if possible, otherwise write partial data input and output on your answer-sheet.*
 - (v) *Make suitable assumptions, if any.*
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- 1.** Perform the following tasks using MS-Windows : 20
- (a) Change screen resolution.
 - (b) Remove a program from Start Menu.
 - (c) Set a Screen Saver which activates after 2 minutes of wait.
 - (d) Create a folder and make it sharable.
- 2.** Perform the following tasks using MS-Word : 20
- (a) Write the following formula :
$$\text{HTML}_1 = \text{HTML}_2 + \text{XML}_3 + \text{UML}^4$$
 - (b) Create a table to keep record of assignment marks of courses in BCA Ist Semester.
 - (c) Write a paragraph about the need of electricity in our life.
 - (d) Find the word “electricity” and replace it with the word “power” in the document created.

- 3.** (a) Create five slides using MS-PowerPoint to demonstrate the use of mobiles in our daily life. Use proper layouts, formatting, colour and images to make the presentation effective. *10*
- (b) Create a macro using MS-Word that can be run using “CTRL + M” key. The macro should make the selected text bold and right aligned. *10*
- 4.** Create a data file containing names and addresses of diabetic patients of a hospital. Create a letter to inform them about a special camp being organised for diabetic patients and advise them to attend this camp. Use Mail Merge feature of MS-Word to create a letter to all the patients in the data file. *20*
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