BACHELOR OF COMPUTER APPLICATIONS (Revised) (BCA)

01862

Term-End Practical Examination December, 2017

BCSL-013(P)/S4: COMPUTER BASICS AND PC SOFTWARE LAB

Maximum Marks: 100 Time: 2 Hours (Weightage: 50) There are five questions carrying 80 marks. Note: (i) The remaining 20 marks are for viva-voce. (ii) (iii) All questions are compulsory. 10 Execute the following Linux commands: 1. (i) msgs (ii) find (iii) more (iv) cmp pwd (v) 3 (b) (i) What is there in /bin, /usr/bin, /tmp? 3 Display the first 10 lines of a file. (ii) Create a PowerPoint presentation on tourist places in India (at least five slides) 2. 16 in the following format: All the slides should have a common design. (a) There should be timer based transition to another slide. (b) Write a speaker note for each slide. (c) (d) Add an image to each slide. Design a flyer for marketing of a mobile phone for a particular brand. Use 3. different font styles, sizes, colors, effects, alignments to create it. It should 16 contain the text "The New Generation Mobile Phone".

4. Create a worksheet as below:

Type in the labels, Month, Expenses, Income, Total Profit and Monthly Income and Expenditure data. Total expenses, income and profit need to be calculated.

16

16

| | A | В | C | D |
|---|--|------------|--------------|--------|
| 1 | Monthly Income and Expenditure Details | | | |
| 2 | Month | Income (₹) | Expenses (₹) | Profit |
| 3 | 1 st Month | 50,000.00 | 10,000.00 | |
| 4 | 2 nd Month | 40,000.00 | 5,000.00 | |
| 5 | 3 rd Month | 30,000.00 | 50,000.00 | |
| 6 | 4 th Month | 45,000.00 | 70,000.00 | |
| 7 | Total | _ | _ | _ |

- **5.** Suppose you are arranging an annual get-together of your class friends. You are required to do many activities.
 - (a) Make a schedule (Month, Time and Date).
 - (b) Create a contact list of all your friends with name, email-ID and profession.
 - (c) Add a new contact in the contact list.
 - (d) Send an email with your signature.

Use Outlook features to fulfil all the scenarios.