

**POST BASIC BACHELOR OF SCIENCE
(NURSING) B.Sc. (N) (PB)**

Term-End Examination

02313

December, 2016

BNS-110 : NURSING ADMINISTRATION

Time : 3 hours

Maximum Marks : 70

Note : Attempt all questions. Attempt all parts of a question at one place.

1. (a) Explain the meaning of an organization.
(b) Explain the importance of an organization.
(c) Describe the factors influencing Hospital utilization. 2+5+8=15

2. (a) Describe the essential characteristics of a good Nursing Service Department.
(b) Discuss the roles and functions of a Nurse Administrator. 9+6=15

3. (a) Define staff development.
(b) List the areas of staff development.
(c) Describe the steps you will follow as a nurse administrator to organise an inservice education and staff development programme. 1+2+12=15

4. (a) Define communication.
(b) List the barriers of communication.
(c) Describe the steps for improving effective communication. $1+3+6=10$

5. Write short notes on any *three* of the following: $3 \times 5 = 15$

- (a) Significance of Group Dynamics in Nursing
(b) Organization Chart
(c) Nursing Audit
(d) Conflict Resolution
(e) Inventory Control
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