

MASTER OF ARTS (DISTANCE EDUCATION)
M.A. (DE)

Term-End Examination

December, 2016

**MDE-419 : STAFF TRAINING AND
DEVELOPMENT IN DISTANCE EDUCATION**

Time : 3 hours

Weightage : 75%

Note : (i) Answer all the three questions.

(ii) All the three questions carry equal weightage.

1. Answer any one of the following in about 1200 words :
 - (a) Identify the training needs of the course writers in distance education. Discuss any suitable strategy to train them.
 - (b) 'Training is a continuous process'. Given the availability of information and communication technology, discuss the possibilities of offering training programme to the faculty of open university on a continuous basis.

2. Answer any four of the following questions in about 300 words each :
 - (a) Discuss the pedagogical role of a teacher in online training.
 - (b) Write a short note on 'learning management system'.

- (c) Write about three important activities that may enhance your professional growth.
- (d) Discuss any one method used for training need analysis.
- (e) Explain the purposes of evaluation of a training programme.
- (f) Write a note on collaborative staff training in distance education institutions.

3. Answer any one of the following in about 1200 words :

- (a) Discuss critically the importance and the functions of learning activity tools, interaction and collaborative tools and support tools that can form the basis to develop online professional development programmes.
 - (b) If you are asked to plan and organize a 3-day training programme for the non-academic support staff in distance education, how would you plan and organize the programme ? Prepare a schedule for the training programme.
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