

**POST-GRADUATE DIPLOMA IN ADULT  
EDUCATION (PGDAE) /  
MASTER OF ARTS IN ADULT EDUCATION  
(MAAE)**

**Term-End Examination**

**December, 2016**

00651

**MAE-003 : KNOWLEDGE MANAGEMENT,  
INFORMATION DISSEMINATION AND NETWORKING  
IN ADULT EDUCATION**

*Time : 3 hours*

*Maximum Weightage : 70%*

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**Note :** Answer all the *four* questions. All questions carry equal weightage.

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1. Answer the following question in about 600 words :

Distinguish between knowledge and knowledge management. Discuss the requisites and challenges of knowledge management.

**OR**

What is meant by Process Documentation ?  
Discuss the important aspects associated with process documentation.

2. Answer the following question in about 600 words :

Discuss the various Information Dissemination Services.

**OR**

Discuss the process and procedures of building library resources and services.

3. Write short notes on any *four* of the following in about 150 words each :

- (a) Networking through Internet services
- (b) Customising information for dissemination
- (c) Use of social networking in libraries
- (d) Factors that can improve motivation levels of adult education functionaries
- (e) Importance of negotiations in management
- (f) Library management

4. Answer the following question in about 600 words :

Explain the classification and cataloguing procedures that can be used in building a library in an adult education set-up.

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