

**POST GRADUATE CERTIFICATE IN MEDICAL  
LAWS (PGCML)****Term-End Examination****December, 2015****MAH-017 : ADMINISTRATIVE ACTS***Time : 3 hours**Maximum Marks : 100*

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**Note :** Answer any *five* questions. Each question carries 20 marks.

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1. Describe the salient features of Workmen's Compensation Act. 20
2. Explain Service tax. Discuss the important legal provisions of Service tax. 4+16
3. Discuss the meaning of gratuity. Describe the procedure for determination of the amount of gratuity. 4+16
4. Discuss the need for the the Administrative Law. Explain the importance and functions of the Administrative Law. 6+14

5. What is VAT (Value Added Tax) ? Discuss the advantages and disadvantages of VAT over Sales tax. 4+16
6. Write short notes on the following : 10+10
- (a) Provident Fund Act
  - (b) Collective Bargaining
7. Explain the significance of disciplinary action against public servants. Enlist various causes of disciplinary proceedings. 10+10
8. Write short notes on the following : 10+10
- (a) Injunction
  - (b) Administrative Tribunals
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