

**M.Sc. HOSPITALITY ADMINISTRATION**

**Term-End Examination**

**December, 2015**

**MHA-13 : HUMAN RESOURCE PLANNING**

*Time : 3 hours*

*Maximum Marks : 100*

- Note :** (i) *Attempt **any five** questions in about **600** words each.*
- (ii) *All questions carry **equal** marks.*

1. Define Human Resource Planning. Why is human resource planning important in hospitality industry ? 20
2. Define job description. Explain the uses of job description. 20
3. Define job evaluation and explain the uses of job evaluation methods. 20
4. What are the common interview problems ? How can they be overcome ? Explain with relevant examples. 20
5. What do you understand by performance appraisal ? Discuss the objectives of performance appraisal. 20

6. Define HRD and list various HRD systems and sub-systems. 20
  7. Write short notes on **any two** of the following : 10+10
    - (a) Training
    - (b) Performance Appraisal
    - (c) Human Resource Planning
  8. Write an essay on various HRD strategies used in different organisations in India. 20
  9. Explain the advantages of computerising human resource information system. 20
  10. Explain the need, purpose and the scope of the HR Audit. 20
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