

BACHELOR IN HOTEL MANAGEMENT (BIHM)

Term-End Examination

December, 2015

**BHY-057 : INTRODUCTION TO THE HARVARD
REFERENCING SYSTEM**

Time : 3 hours

Maximum Marks : 100

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- Note :** (i) Attempt *any five* questions.
(ii) All questions carry *equal* marks.
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1. Explain Author-date system with suitable examples. 20
2. Discuss salient features of Harvard Referencing system with suitable examples. 20
3. Write notes on the following with suitable examples :
 - (a) Single author references 10
 - (b) Reference in a single year by same author 10
4. Explain different sources used in referencing with examples. 20
5. "Electronic Publication sources are more relevant than printed publications. Accord your agreement or disagreement with examples. 20

6. Explain basic guidelines to be followed in referencing all types of sources with examples. 20
 7. Explain Paraphrasing with it's importance and examples. 20
 8. Explain the term "String of References" with examples. 20
 9. What kind of information should a reference provide ? Discuss the need analysis for the same. 20
 10. Write short notes on the following : 10x2=20
 - (a) Referencing position if followed by a quote.
 - (b) Government Report.
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