

**BACHELOR IN HOTEL MANAGEMENT (BIHM)**

**Term-End Examination**

**December, 2015**

**BHY-026 : COMPUTER SKILLS**

*Time : 3 hours*

*Maximum Marks : 100*

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- Note :** (i) *Attempt any five questions.*  
(ii) *All questions carry equal marks.*
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1. Define network topology. Discuss it's various topologies and their respective suitability. **20**
  
2. What is MS-DOS ? What are it's uses ? What are the internal and external commands of MS-DOS ? **20**
  
3. Define computer system. List and describe the various units of computer system with the help of a block diagram. **20**
  
4. Distinguish between the following : **5x4=20**
  - (a) RAM and ROM
  - (b) Application software and System software
  - (c) Primary and Secondary storage
  - (d) LAN and WAN
  
5. Draw and explain the parts of a 'MS-WORD WINDOW'. **20**

6. What are the features of MS-Excel ? Mention the various formulae used in MS-Excel. 20
7. What are the Various operations of computer ? How is computer helpful in hotel operations ? 20
8. What are the various threats for computer ? How can you prevent threats in computer ? 20
9. Explain the following : 5x4=20
- (a) Modem and types of modem
  - (b) Virus and types of virus
  - (c) Port and types of port
  - (d) Search engines
10. Explain in brief : (any five) 5x4=20
- (a) Blog
  - (b) Search Engines
  - (c) E-mailing
  - (d) Chatting
  - (e) Web Upload /Mounting
  - (f) Browsers
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