

**B.Sc. IN MEDICAL RECORDS SCIENCE AND
HEALTH INFORMATION TECHNOLOGY**

Term-End Examination

December, 2014

**BAHI-024 : INTRODUCTION TO MANAGEMENT;
ORGANISATION AND MANAGEMENT OF
HOSPITAL AND HEALTH SYSTEM**

Time : 3 hours

Maximum Marks : 70

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- Note :** (i) *This question paper has two Parts.*
(ii) *Attempt any five questions from Part A. Each question carries eight marks.*
(iii) *Attempt any five short notes from Part B. Each carries six marks.*
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PART - A

1. Enumerate the various management techniques and discuss their applicability in hospitals. **5x8=40**
2. Define communication. Discuss in detail the barriers of communication.
3. Describe the organization and functions of Accident and Emergency Service.
4. Discuss the role of a Hospital Administrator.
5. Define hospital and discuss the functions of a hospital.

6. Describe the staffing and functions of a Primary Health Centre (PHC).
7. What is material management ? Describe organisation and functions of material management.
8. What are hospital acquired infections ? Describe in details.

PART - B

9. Write short notes on **any five** of the following : **6x5=30**
 - (a) Waste Management
 - (b) Health Insurance
 - (c) Community Health
 - (d) A budget
 - (e) Dietary Services
 - (f) Radiology Department
 - (g) Operation Theatre
 - (h) ICU
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