

**MASTER OF ARTS (EDUCATION) /
P.G. DIPLOMA IN HIGHER EDUCATION**

Term-End Examination

December, 2014

01255

**MES-104 : PLANNING AND MANAGEMENT OF
HIGHER EDUCATION**

Time : 3 hours

Maximum Weightage : 70%

Note : (i) *All questions are compulsory.*

(ii) *All questions carry equal weightage.*

1. Answer the following question in about 600 words.

Discuss the basic principles of governance of universities. Explain how these have been derived in the context of Indian universities ?

OR

Discuss the factors that contribute to the effective management of human resources in higher education institutions.

2. Answer the following question in about 600 words.

Discuss the significance of time management as an important resource for teachers. Highlight some problems encountered by teachers in effective time management.

OR

Decision making process should foster participative culture. Discuss the merits and demerits in the context of higher education institutions.

3. Answer **any four** of the following questions in about **150** words each.
- (a) Discuss the pattern of financing higher education institutions in India.
 - (b) Describe the organizational structure of Indian universities. Elaborate the functions of any three statutory bodies of a university.
 - (c) Briefly describe the process of budget preparation in the context of university finance.
 - (d) Discuss the importance of time table for teachers. How does it help in the effective management of a college/university ?
 - (e) Explain the basic considerations to be followed while planning the material resources of a higher education institutions.
 - (f) Discuss the importance of performance appraisal of faculty members in a higher education institution.
4. Answer the following question in about **600** words.
Discuss the steps of Curriculum Development in a subject area of your choice.
-