

**POST GRADUATE DIPLOMA IN LEGAL  
PROCESS OUTSOURCING (PGDLPO)**

**Term-End Examination**

00462

**December, 2014**

**PGDLPO-002 : PAPER – II**

*Note : This paper is to be attempted by students enrolled for January 2009 batch only.*

*This paper covers the courses MLEI-05 to MLEI-08.*

*Time : 3 hours*

*Maximum Marks : 100*

*Note : Part A consists of objective type questions. Each question is of 2 marks. Part B consists of descriptive type questions. Each question carries 15 marks.*

**PART A**

*All questions are compulsory.*

*20×2=40*

1. In United States, which of the following jurisdictions must be present in order for a court to hear a case ?
  - (a) Diversity jurisdiction
  - (b) Physical jurisdiction
  - (c) Personal jurisdiction
  - (d) Alienage jurisdiction

2. The answer to the complaint must contain which of the following ?
- (a) Admission and Denials; Affirmative defenses
  - (b) Counter claim
  - (c) Admissions and Affirmative Defenses
  - (d) Admissions and Denials; Motion in limine
  - (e) Affirmative Defenses, Counter claim, Motion in limine
3. The motion to dismiss could be on any of the following grounds except
- (a) lack of personal jurisdiction
  - (b) improper venue
  - (c) insufficiency of process
  - (d) failure to make a cross-claim or counter claim
4. Which of the following is/are types of property as per classification of property in US ?
- (a) Unimproved land
  - (b) Industrial property
  - (c) None of the above
  - (d) Both (a) and (b)

5. We commonly speak of aesthetic judgements as subjective, and in the short term they are, since critics often disagree about the value of a particular contemporary work of art. But over time, the subjective element disappears; when works of arts have continued to delight audiences for centuries as have the paintings of Amrita Shergil, the music of Bade Ghulam Ali and the works of Premchand, we can objectively call them great.

The statements above best supports which of the following conclusions ?

- (a) When Amrita Shergil, Ghulam Ali and Premchand were alive, critics disagreed about the value of their works.
  - (b) The value of a contemporary work of art cannot be objectively measured.
  - (c) The mere fact that a work of art has endured for centuries does not establish its greatness.
  - (d) The reputation of a work of art often fluctuates greatly from one generation to the next.
6. While drafting a resumé, which one of the following e-mail ids is most appropriate ?
- (a) sumitcooldude@gmail.com
  - (b) sumit.singh@gmail.com
  - (c) sumit.Sing0912564@gmail.com
  - (d) sumitlovesu@gmail.com

7. The common law is
- (a) the law derived from the customs and traditions of the people in England
  - (b) the law as applied to Commonwealth countries
  - (c) the body of law that is built from the system of precedent dating back to the travelling King's Court in England
  - (d) the law as appears in the statute books as passed by the Parliament of Great Britain
8. You are a lawyer with 5 years of experience. You have been working with a Senior Counsel in the Supreme Court of India. Which of the following descriptions of work experience is most appropriate ?
- (a) Worked with Mr. XYZ, Supreme Court of India
  - (b) Worked with Mr. XYZ, Senior Counsel from 2009 – till date
  - (c) Working with Mr. XYZ, Senior Counsel at the Supreme Court of India, New Delhi, 2009 – till date
  - (d) Worked with Supreme Court of India

9. Which one of the following statements is *false* about direct speech ?

- (a) Direct speech always appears within quotation marks (“...”).
- (b) In the direct speech, the pronoun often changes.
- (c) Direct speech is sometimes called quoted speech.
- (d) Direct speech is more informal than the indirect one.

10. Choose the option that best transforms the given sentence as directed.

She does not like playing. She does not like reading.

- (a) Playing or reading is liked by her.
- (b) Neither she likes playing nor she likes reading.
- (c) She neither likes playing nor reading.
- (d) She likes neither playing nor reading.

11. Identify the error in the sentence.

Neither Jason nor Sandra measure upto Harry.

- (a) Neither
- (b) measure
- (c) Harry
- (d) No error

12. Select the option that best describes the following sentence :

Maria loves to go to the beach and spend her days sunbathing.

- (a) Simple sentence
- (b) Compound sentence
- (c) Complex sentence
- (d) Compound-Complex sentence

13. Identify the characteristics of good writing and communication skills.

- (a) Accuracy and avoidance of ambiguity
- (b) Accuracy, avoidance of ambiguity, brevity and clarity
- (c) Accuracy and brevity
- (d) Brevity and clarity

14. Which of the following statements about secondary authorities is **not** true ?

- (a) They provide you with information to understand primary authorities.
- (b) Generally they are commentaries prepared by experts in the particular field.
- (c) They are persuasive authorities.
- (d) They offer equally binding support for legal arguments as do primary sources.

*Fill in the blanks.*

15. The two components of work flow are \_\_\_\_\_ and \_\_\_\_\_ .
16. \_\_\_\_\_ is a method of preserving documents.
17. \_\_\_\_\_ are the official records of the proceedings of a meeting.

*State whether the following statements are true or false.*

18. Writing skills are active skills where the sender of a thought or idea decides to pen it down using language as a medium of communication.
19. Trademarks can be distinctive and deceptive.
20. Due diligence is a systematic process in which formal contract is executed between buyer and seller.

## PART B

Answer any **four** questions. Each question carries 15 marks.

4×15=60

21. Discuss the unique features of limited liability partnership that makes it an attractive business entity option for lawyers.
  22. List out the duties of a landlord towards a tenant in a typical lease arrangement.
  23. What are the essentials of a good covering letter to be kept in mind while you are applying for a job ?
  24. Discuss the ethical considerations that every paralegal needs to keep in mind when creating and operating the document management system.
  25. 'Editing and Proof-reading are two faces of the same coin.' Explain.
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