

**POST GRADUATE DIPLOMA IN
EDUCATIONAL MANAGEMENT AND
ADMINISTRATION
(PGDEMA)**

Term-End Examination

December, 2012

MES-046 : HIGHER EDUCATION

Time : 3 hours

Maximum Weightage : 70%

Note : (i) All questions are *compulsory*.

(ii) All questions carry *equal weightage*.

1. Answer the following question in about **600** words.

Define 'leadership' and explain the four traits of a good educational leader.

OR

What do you understand by staff development ?
Discuss the major components of staff development.

2. Answer the following question in about **600** words.

Define 'knowledge management'. Discuss the nature and scope of knowledge management in contemporary times.

OR

How will the teaching - learning process change in the globalised education ? How will it influence the teachers ?

3. Answer **any four** of the following questions in about **150** words each :
- (a) Women participation in higher education.
 - (b) Procurement process of material resources.
 - (c) Management of Resource Centres.
 - (d) Technology augmented innovation management.
 - (e) Environment analysis for strategic management.
 - (f) Storage of material resources.
4. Answer the following question in about **600** words.
- Define and discuss the roles and responsibilities of 'top management' in a higher education establishment.
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