

MS-01

Management Programme

ASSIGNMENT
For
January 2022 and July 2022 sessions

MS - 01: Management Functions and Behaviour

**(Last date of submission for January 2022 session is 30th April, 2022
and for July 2022 session is 31st October, 2022)**



School of Management Studies
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI – 110 068

ASSIGNMENT

Course Code	: MS - 01
Course Title	: Management Functions and Behaviour
Assignment Code	: MS-01/TMA/JAN/2022
Coverage	: All Blocks

Note: Attempt all the questions and submit this assignment to the coordinator of your study centre. **Last date of submission for January 2022 session is 30th April, 2022 and for July 2022 session is 31st October, 2022.**

1. Briefly discuss the various tasks and responsibilities a manager has to perform in an organisational set up.
2. What is MBO? Briefly describe the process of MBO and its benefits. Discuss the relevance of MBO in the present day context of organisations.
3. Briefly discuss and describe the process of organisational change as per Kurt Lewin. Explain the factors for resistance to change and the strategies to be used for implementing change.
4. Describe the process of conflict and discuss the impact of conflict in organizations. Give examples.
5. Briefly discuss the determinants of interpersonal behaviour and explain how to develop the skill for having an effective interpersonal relationship.