

POST GRADUATE DIPLOMA IN SCHOOL LEADERSHIP AND MANAGEMENT (PGDSLM)

ASSIGNMENTS (JANUARY 2025 & JULY 2025)

MES – 004: HEAD TEACHERS AS SCHOOL LEADERS

Answer the following questions in about 500 words each.

1. Discuss the different scenarios for the future of schooling in India.
2. Discuss education as an ethical practice.
3. Explain the principles of delegation. Giving examples of your actions as a head teacher, examine if you have followed the principles of delegation.

MES-005: HUMAN RESOURCE DEVELOPMENT

Answer the following questions in about 500 words each.

1. Discuss the factors that affect personality development giving implications for the school management.
2. Discuss the importance of induction and orientation programmes in a school system. What are the characteristics of a good orientation programme for the newly recruited teachers?
3. What are the principles of conducting staff performance appraisal? Give a detailed report of the staff performance appraisal you have conducted in the school using the classroom observation method.

MES-006: MANAGING TEACHING-LEARNING

Answer the following questions in about 500 words each.

1. Mention the steps involved in timetable preparation at secondary and senior secondary stages.
2. What are the various types of teaching-learning resources in a school? Discuss the role of the School Head in organizing learning experiences.
3. Take one question paper of the high school examination of any subject and analyze the following aspects:
 - i) Weightage given to various objectives
 - ii) Alignment of each item in the question paper with the previously framed objectives

- iii) Identify the content unit covered in the question paper and the weightage given to each unit.
- iv) Format of blueprint
- v) Do you think that the coverage of syllabus is satisfactory?
Elaborate your answer.

MES-007: SCHOOL GOVERNANCE AND FINANCIAL MANAGEMENT

Answer the following questions in about 500 words each.

1. Explain the different methods of budgeting in a school.
2. Describe the different types of government grants received by schools in your state. Discuss the obligations of schools for receiving the grants.
3. You are invited to take charge as the head teacher of a new secondary school. Discuss with illustrations the different aspects you would consider while framing the rules and regulations for the new school.

MES – 008: LEADERSHIP FOR BETTER SCHOOLS

Answer the following questions in about 500 words each.

1. Discuss the concept of school improvement and its significance for a head teacher in managing change in a school.
2. Why is it important for schools to engage with family and community? What are the hurdles to school- family- community partnership?
3. Explain the concept of multiculturalism. Describe the steps you would take as a head teacher to make your school culturally responsive.