

Indira Gandhi National Open University School of Education

POST GRADUATE DIPLOMA IN EDUCATIONAL MANAGEMENT AND ADMINISTRATION (PGDEMA)

Assignments- January & July 2024

MES-041: GROWTH AND DEVELOPMENT OF EDUCATIONAL MANAGEMENT

Answer the following questions in about 500 words each:

1. Discuss the issues confronting school education in India.
2. Compare the educational management in pre- and post-independent India.
3. Explain, with examples, as to how ICT can be used for effective and efficient educational management.

MES-042: DIMENSIONS OF EDUCATIONAL MANAGEMENT

Answer the following questions in about 500 words each:

1. Analyze the Significance of Education Policy in Democratic Societies: Write a brief description on the criticality of education policy within the framework of a democratic Nation. Employ recent instances to underscore your analysis.
2. Explore the role of Community Participation in Elementary Education to ensure Quality Education. Outline and assess various governmental initiatives aimed at fostering community engagement in the educational sector. Your discussion should reflect on the mechanisms, outcomes of community mobilization in ensuring educational efficacy and inclusivity.
3. Evaluate the Impact of Sarva Shiksha Abhiyan (SSA) in Your State: Construct a comprehensive report delineating the impact of the Sarva Shiksha Abhiyan initiative in your State. Your discourse should encompass an analysis of the programme's operational dynamics as well as its constraints in fulfilling the stipulated objectives of elementary education. Synthesize findings to provide a holistic view of effectiveness and challenges.

MES-043: ORGANIZATIONAL BEHAVIOUR

Answer the following questions in about 500 words each:

1. Discuss the various types of work groups in an organization with suitable examples.
2. Explain the concept of leadership. Discuss various theories of leadership styles giving examples from an educational organization.
3. Describe the various steps for developing positive interpersonal relationship. Discuss the key role an educational head has to play in managing the administrative staff, students, teaching faculty and community.

MES-044: INSTITUTIONAL MANAGEMENT

Answer the following questions in about 500 words each:

1. Explain the concept of Pre-active and Interactive Phases of Classroom Management. Discuss the precautions and planning required for a teacher both in Pre-active and Interactive phases of Classroom Management.
2. Why providing Students Support System is important for an institute? Explain the necessary services provided by an educational institution for managing Student Support System.
3. Explain the concept of Total Quality Management (TQM). Assuming you as a Principal in a School, what efforts do you make to achieve Total Quality Management of your School? Discuss with suitable examples.

MES-045: SCHOOL EDUCATION

Answer the following questions in about 500 words each:

1. Explain how the objectives of Total Quality Management (TQM) can be achieved in schools.
2. Highlight the challenges of quality education in India.
3. Carry out a SWOT Analysis for your institution; suggest ways through which you will tackle weaknesses and threats of your Institution.

MES-046: HIGHER EDUCATION

Answer the following questions in about 500 words each:

1. Explain the essentials of management of diversity in the context of globalization. What challenges do you think are crucial in coping with diversity in a higher education institution?
2. Mention the important aspects of material resource management. What aspects need to be kept in mind while maintaining material resources in your institution?
3. If you were asked to head a higher educational institution, what leadership traits you would need to be an effective leader?

MES-047: OPEN AND DISTANCE EDUCATION

Answer the following questions in about 500 words each:

1. Discuss the factors that make an educational system 'open'.
2. Describe the significance of 'need survey' and 'concept note development' for planning a programme.
3. Describe the measures that are adopted by open and distance learning institutions for supporting learners.

MES-048: ALTERNATIVE EDUCATION

Answer the following questions in about 500 words each:

1. Discuss the evolution of alternative education in Indian context.
2. Describe the objectives of Alternative and Innovative Education (AIE) scheme in India. What measures were taken to implement the scheme.
3. Critically discuss the following in Alternative Education System:

- (a) Curriculum
- (b) Teaching Strategies
- (c) Assessment