

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2024 and January 2025 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018	April 30, 2025 for July 2024 Session October 31, 2025 For January 2025 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Alka Dhameja
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-015: PUBLIC POLICY AND ANALYSIS
Assignment (TMA)

Course Code: MPA-015

Assignment Code: MPA-15/Asst/TMA/July 2024- January 2025

Marks: 100

This assignment consists of Sections I and II. There are five questions in each section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

- 1) Discuss the significance of policy sciences and highlight its relevance to public policy in the contemporary context. 20
- 2) How simulation models are more appropriate than optimization models? 20
- 3) Describe the current paradigm shift in Indian public policy by highlighting the constraints in public policy formulation. 20
- 4) “Civil society is playing an important role in policy-making.” Examine. 20
- 5) Describe the methods of policy evaluation. 20

SECTION-II

- 6) What are the various types of problems in policy implementation? Justify the need for following multiple approaches in the study of policy implementation. 20
- 7) Examine the rational policy-making model. 20
- 8) Explain the methods and techniques in policy analysis. 20
- 9) Describe the role of various implementing agencies in policy delivery. 20
- 10) Discuss the disinvestment policy and highlight its impact at the state level. 20

MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE
Assignment (TMA)

Course Code: MPA-016
Assignment Code: MPA-016/Asst/TMA/July 2024- January 2025
Marks: 100

This Assignment consists of Section- I and Section- II. There are five questions in each Section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

- | | |
|---|----|
| 1) Discuss the impact of decentralised development. | 20 |
| 2) Explain the concept of empowerment and highlight the problems in achieving empowerment. | 20 |
| 3) Describe the politico-administrative components of decentralisation and suggest necessary measures to strengthen them. | 20 |
| 4) Examine the partnership among local authorities and special purpose agencies in the health sector. | 20 |
| 5) What are the different requirements for development planning? | 20 |

SECTION-II

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|--|----|
| 6) Discuss the evolution and significance of democratic decentralisation in India. | 20 |
| 7) Explain the term institutional capacity-building and suggest ways for capacity- building of elected representatives. | 20 |
| 8) “Owing to the 74 th Constitutional Amendment Act, 1992, municipalities are functioning as effective institutions of local self-governance at the grassroots level”. Examine. | 20 |
| 9) Describe the structure, powers and functions of local government. | 20 |
| 10) Write short notes on the following in 250 words each: | |
| a) Modalities for people’s participation. | 10 |
| b) Sustainable development and governance. | 10 |

**MPA-017: E-Governance
Assignment (TMA)**

**Course Code: MPA-017
Assignment Code: MPA-17/Asst/TMA/July 2024-January 2025
Marks: 50**

This assignment consists of Sections I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

SECTION-I

- 1) Define e-governance and bring out the legal and policy framework of ICT and e-governance in India. 10
- 2) Discuss about the various applications of Information and Communication Technology that enable the public organizations to deliver effective public services. 10
- 3) Write a note on E-Panchayat Project in Andhra Pradesh. 10
- 4) ‘There are certain managerial tips that bring a digital transformation in the administrative culture of public organizations.’ Elaborate. 10
- 5) Write a note on the role of Information and Communication Technology in women empowerment. Also, give suggestions for effective ICT implementation in rural development. 10

SECTION-II

- 6) Write a note on the concept and significance of e-learning. Also highlight the virtual learning environment. 10
- 7) Elaborate upon the benefits and limitations of e-commerce. Also, describe the concept of electronic payments. 10
- 8) Write a note on ICT applications in Indian Railways. 10
- 9) Detail out the various services offered through e-seva project. 10
- 10) Elaborate upon the ‘Saukaryam-An ICT Project’ in Visakhapatnam Municipal Corporation of Andhra Pradesh. 10

**MPA-018: DISASTER MANAGEMENT
Assignment (TMA)**

**Course Code: MPA-018
Assignment Code: MPA-18/Asst/TMA/July 2024- January 2025
Marks: 50**

This assignment consists of Sections I and II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION-I

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|--|----|
| 1) Define disaster and give an overview of natural disasters in India. | 10 |
| 2) Discuss the need of Community Based Disaster Management. | 10 |
| 3) Write a note on Emergency Operations Centre. | 10 |
| 4) 'Risk sharing and transfer pave the way for building disaster resilience'. Examine. | 10 |
| 5) Highlight the various stages in a disaster management cycle. | 10 |

SECTION-II

- | | |
|---|----|
| 6) Explain the various rescue methods. | 10 |
| 7) Discuss the guiding principles for shelter provisions. | 10 |
| 8) Highlight the major trends in disaster management. | 10 |
| 9) Define the rationale of 'First Response' and discuss the role of people as First Responders. | 10 |
| 1) Analyse the relationship between disasters and development. | 10 |

**Maximum Marks : 100
Weightage : 30%**

Answer questions from both the sections.

Section –A		Marks
<p>Answer any <i>two</i> of the following questions</p>		
1.	What is phenomenology? Explain with reference to the contribution of Martin Heidegger to understand phenomenology.	25
2.	What is positivism? Discuss Giddens’s critique of positivism.	25
3.	Explain the comparative method. Discuss its scope in social science research.	25
4.	Discuss the participatory approach to social research. Compare and contrast it with conventional research methodologies.	25
5.	Critically examine the nature and scope of feminist method in social science research.	25

Section-B

Write a research report on any *one* of the following topics in about 3000 words.

- | | | |
|----|--|----|
| 1. | Impact of transnational migration on Indian Society. | 50 |
| 2. | Relevance of open and distance learning as a means of empowerment of the socially excluded and marginalized people in India. | 50 |
| 3. | Relevance of caste in contemporary politics. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)
TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003
Assignment Code: /Asst/TMA/2024-25
Marks: 100**

Answer five questions, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.

SECTION-I

1. Explain the concept of development and its relationship with democracy.
2. Analyse the functioning of the federal system in India.
3. Elaborate on the Liberalisation, Privatisation, and Globalization (LPG) policies.
4. Elaborate upon the evolution of peasant movements in India.
5. Write short notes on the following in about 250 words each.
 - A) The Telangana Peasant Rebellion
 - B) Political participation

SECTION-II

6. Explain the behavioralist concept of political participation.
7. Explain the nature of regionalism in India.
8. Examine the Basic Minimum Needs approach to human development.
9. Discuss the causes of over-urbanisation.
10. Write short notes on the following in about 250 words each:
 - a) Internal Migration
 - b) Sustainable Development