TUTOR MARKED ASSIGNMENT

Pay to Procure (P2P)

Maximum Marks: 100
Weightage : 30%

Course Code: BPOI - 003

Note : This assignment covers Course 3. All questions are compulsory. Marks assigned to the questions have been shown in the bracket

Section A

1. What are the four stages of P2P process? Explain briefly?   (5)
2. What are the advantages & disadvantages of effectively implemented P2P process?   (5)
3. What are the source documents? Explain the various types of source documents used in P2P process? (5)
4. Explain briefly the Vender maintenance Process?(5)
5. Discuss the various types of Payment Mechanism in P2P process? (5)
6. Explain the difference between scanning and document management tool. (5)
7. What is the importance of T & E to business? Discuss. (5)
8. What are the consequences of poor Quality Control in P2P process .(5)

Section B

1. Discuss the processing of PO invoice & non-PO invoice? (10)
2. Explain the Payment run process in detail? What are the various metrics used in this process of P2P?   (10)
3. Explain a Accounts Payable cycle in Detail?   (10)
4. Explain the various risk involved with the P2P cycle & how these can be overcome?   (10)
5. Briefly explain what is the role of Vendor Help Desk in P2P process?   (10)
6. List some frequent errors that happen during the payment run? (10)

Important Note: Last Date for Submission of Assignments

        For June TEE: 31st March

        For December TEE: 30th September