

**Bachelor of Business Administration
(BBA)**

**ASSIGNMENTS
2024**

[Valid from 1st January, 2024 to 30th December, 2024]



**School of Management Studies
Indira Gandhi National Open University
Maidan Garhi, New Delhi -110 068**



Bachelor of Business Administration

(BBA)

ASSIGNMENTS – 2024

Dear Students,

As explained in the Programme Guide, you have to do one Tutor Marked Assignment in each course.

We are sending the assignments for **BCOC-131, BCOC-133, ECO-07 and BRLS-113** together.

Assignment is given 30% weightage in the final assessment. To be eligible to appear in the Term-end examination, it is compulsory for you to submit the assignments as per the schedule. Before attempting the assignments, you should carefully read the instructions given in the Programme Guide.

1. Those students who are appearing in December 2024 Term end exams, they should submit the assignments latest by 15th October 2024.
2. Those students who are appearing in June 2024 Term End Exam, they have to submit the assignments latest by 15th March 2024.

You have to submit the assignments of all the courses to the Coordinator of your Study Centre.

TUTOR MARKED ASSIGNMENT

COURSE CODE	:	BCOC-131
COURSE TITLE	:	FINANCIAL ACCOUNTING
ASSIGNMENT CODE	:	BCOC-131/TMA/2024
COVERAGE	:	ALL BLOCKS

Maximum Marks: 100

Note: Attempt all the questions.

Section – A

- Q.1** What are the qualitative characteristics in accounting information? Briefly Explain. (10)
- Q.2** What do you mean by double entry system? Distinguish it from single entry system. (10)
- Q.3** What are Accounting standards? What is the need of issuing accounting standards? (10)
- Q.4** Journalise the following transactions : (10)

2018			Rs.
June	1	Cash sale to Ashok	18,000
June	2	Bought goods from Vinod	10,000
June	2	Paid cartage on the goods bought	200
June	3	Old newspapers sold	100
June	4	PAID Municipal taxes by cheque	900
June	4	Paid for repairs to machinery	600
June	8	Received commission by cheque	1,700

- Q.5** Rectify the following errors assuming that a Suspense Accounting was opened. (10)
1. A purchase made from Anthony & Co. for Rs. 8,000 was not entered in the Purchases Book.
 2. An amount of Rs. 500 received from Mr. Roy was credited to Ray's A/c.
 3. A sale of Rs. 600 to Gopal was debited to his account as Rs. 6,000.
 4. Salaries paid amounting to Rs. 1,000 was wrongly debited to Wages Account.
 5. Rs. 450 received on amount of interest stands wrongly credited to Commission Account.
 6. The total of Returns Outwards Book amounting to Rs. 560 was hot posted in the ledger.
 7. A credit sale of Rs. 250 to Rakesh was wrongly credited to his Account.
 8. A credit sale of Rs. 520 to Madhu debited to him as Rs. 250.
 9. A credit purchases from Kailash of Rs. 400 was debited to him.
 10. In Cash Book, the total of Discount Allowed column of Rs. 304 has been

carried forward as Rs. 403.

Section – B

- Q. 6** What are the characteristics of a hire purchase agreement? (6)
- Q. 7** “Consignment is the same thing as sale”. Discuss. (6)
- Q. 8** What is loading? How do you compute it? Give examples. (6)
- Q. 9** State the salient features of joint venture. Distinguish it from consignment. (6)
- Q.10** Explain the components of Tally. (6)

Section – C

- Q.11** Briefly discuss the function of accounting. (5)
- Q.12** What are the features of Ind-AS 101? (5)
- Q.13** Describe the rights of a hirer under purchase agreement. (5)
- Q.14** What is the difference between normal loss and abnormal loss? Give examples. (5)

TUTOR MARKED ASSIGNMENT

COURSE CODE	:	BCOC-133
COURSE TITLE	:	BUSINESS LAW
ASSIGNMENT CODE	:	BCOC-133/TMA/2024
COVERAGE	:	ALL BLOCKS

Maximum Marks: 100

Note: Attempt all the questions.

Section – A

- 1) Explain briefly the law relating to communication of offer, acceptance and revocation. Is there limit of time after which an offer cannot be revoked? (10)
- 2) Distinguish between : (10)
 - a) Coercion and undue influence
 - b) Fraud and Misrepresentation
- 3) “Insufficiency of consideration is immaterial, but a valid contract must be supported by lawful and real consideration”. Comment. (10)
- 4) Enumerate the different types of partners and briefly explain the extent of their liabilities. (10)
- 5) “No seller of goods and give to the buyer a better title than he himself has”. Explain this rule. Are there any exceptions to this rule? (10)

Section – B

- 6) Define the term “Proposal”. Discuss the essentials of a valid offer. (6)
- 7) Define mistake and explain various types of mistakes. (6)
- 8) Describe the rights and liabilities of partners on dissolution of a firm. (6)
- 9) Distinguish between the right of lien and stoppage-in-transit. (6)
- 10) What is meant by pledge? Describe its essential features. (6)

Section – C

- 11) Define an unpaid seller. What are his rights? (5)
- 12) “An agreement in restraint of trade is void”. Examine this statement mentioning exceptions, if any. (5)
- 13) Who can't be a partner of a Limited Liability Partnership. (5)
- 14) Explain the essentials of valid contract of sale. (5)

TUTOR MARKED ASSIGNMENT

Course Code : **ECO-07**
Course Title : **ELEMENTS OF STATISTICS**
Assignment Code : **ECO-07/TMA/2024**
Coverage : **ALL BLOCKS**

Maximum Marks: 100

Attempt all the questions:

Q.1 a) Calculate the standard deviation and variance from the following data: **(10+10)**

x	10	12	14	16	18	20	22
f	3	5	9	16	8	7	2

b) What is coefficient of variation? What is its role as a measure of variation?

Q.2 What is sampling? Explain various methods of sampling? Why sample survey is preferred compared to census survey? Explain. **(20)**

Q.3 Describe the problems that are usually confronted by the investigator when he decides to collect primary data. Explain various methods of collecting primary data and also narrate their merits and demerits. **(20)**

Q.4 a) A motorist travelled for three days at the rate of 480 km. a day. On the first day he travelled for 10 hours at a speed of 48 km per hour, on the second day he travelled for 12 hours at a speed of 40 km. per hour and on the third day for 15 hours at a speed of 32 km. per hour. What was his average speed? **(10+10)**
b) Calculate the arithmetic mean for the following data by using the two methods of Arithmetic mean for Discrete Series:

Marks	10	20	30	40	50	60	70	80
No. of students	8	21	23	17	15	9	5	2

Q.5 Write short notes on the following: **(5×4=20)**

- a) Median
- b) Negative skewness
- c) Sampling errors
- d) Objectives of classification

TUTOR MARKED ASSIGNMENT (TMA)

Course Code	:	BRL–113
Course Title	:	Business Ethics
Assignment Code	:	BRL–113/TMA/2024
Coverage	:	All Blocks

Maximum Marks: 100

Attempt all the questions.

(A) Short Type Questions

1. Describe the challenges faced by an organization in implementing business ethics. (10)
2. In what ways do fair trade principles integrate with environmental sustainability? Why is this integration crucial for our planet's future? (10)
3. What are customers' top concerns on data consent to companies? (10)
4. Discuss the concept of product endorsement and brand partnership. (10)
5. What is price discrimination? Explain different types of price discriminations. (10)
6. What are the key principles that underpin ethical practices in retail promotion? (10)
7. Highlight the importance of ethics in the management of inventory. (10)

(B) Essay Type Questions

8. What are the various operational levels of business ethics and employees? (15)
9. What are the social and environmental responsibilities of a retailing company? (15)