

**Bachelor of Arts (Vocational Studies) Micro, Small and
Medium Enterprises**

{BAVMSME}

DOCUMENTATION FOR MSME's – BERE 142

Assignments

For July 2025 Session &

For January 2026 Session



School of Vocational Education and Training,

Indira Gandhi National Open University

Maidan Garhi, New Delhi -110068

Dear Learner,

Greetings from SOVET!!

You will have to do one assignment with five questions for the **course on Documentation for MSME's – BERE 142**. The assignment carries 100 marks.

Irrespective of the year and session of the registration you are required to **submit the latest assignments uploaded on the website**.

Instructions:

- 1) The top of the first page of your response/assignment sheet should include the following:
 - Name:
 - Enrollment No. (Year & session):
 - Course Title:
 - Course Code:
- 2) Use A-4 size plain or ruled paper for your responses, write on both sides with margin
- 3) Write the question number with each answer.
- 4) You should write in your own handwriting and only handwritten assignments are accepted.
- 5) Read the assignments carefully. Go through the self-learning material on which they are based. Make some points regarding each question and then rearrange these in a logical order.
- 6) Last date for submitting the assignments:

For appearing in December 2025 TEE Exam, Submit by: 30th Sept 2025

For appearing in June 2026 TEE Exam, Submit by: 31st March 2026

or

as notified by the University from time to time on IGNOU website: ignou.ac.in

- 7) Assignments to be submitted by you **to your study centers** allotted by your respective regional center for evaluation purpose. **Remember to keep a copy of assignment.**
- 8) Please contact the Course Coordinator/ Programme Coordinators for any academic help / clarification:

Dr. Geetika S Johry (Course & Programme Coordinator)

Dr Rachna Agarwal (Programme Coordinator)

Email: bamsme@ignou.ac.in

Good Luck!!

ASSIGNMENT
DOCUMENTATION FOR MSME's

Course Code: BERE 142

Maximum Marks: 100

Answer any five questions. Each question carries 20 marks

- Q1. Summarize the indispensable role of MSMEs in India's economic growth and development. Why is it important to continue supporting and strengthening this sector?
- Q2. Explain the step-by-step process of how MSME registration can be completed online through the portal in the two categories.
- Q3. If you were to start an MSME, what measures would you take to ensure compliance with regulatory frameworks?
- Q4. Write a short note on any two of the following: -
- PESTL Analysis
 - SWOT Analysis
 - BCG Analysis
- Q5. What is an EPRG framework? Explain with examples
- Q6. Briefly describe the Do's and Don'ts of INCOTERMS® 2020.
- Q7. Write short notes on:
- Export Documents required for Custom clearance
 - Import Documents required for Custom clearance