

**Bachelor's Degree Programme  
(BDP)**

Application Oriented Course

**Organizing Child Care Services**

**ASSIGNMENT 1**

**July 2023/January 2024**



**SCHOOL OF CONTINUING EDUCATION  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi -110068**

*Application Oriented Course in Organising Child Care Services (ACC-1)*

*ASSIGNMENT 1*

**July 2023/January 2024**

**Course : ACC – 1**

Dear Learners,

You will have to do one assignment as part of the Course ACC-1. THIS ASSIGNMENT IS COMPULSORY. The assignment has three parts—Section A, B and C. Section ‘A’ comprises theoretical questions and the other two Sections comprise practical exercises. The assignment carries 100 marks; 60 marks for Section A and 20 marks for each of the other two Sections.

**IN THIS BOOKLET, THE SECTION ‘A’ OF THE ASSIGNMENT HAS BEEN PRINTED. THE PRACTICAL EXERCISES, WHICH FORM SECTIONS ‘B’ AND ‘C’ OF THE ASSIGNMENT, ARE CONTAINED IN THE PRACTICAL MANUAL FOR THE COURSE WHICH YOU WOULD HAVE RECEIVED ALONG WITH THE REST OF THE STUDY MATERIAL. OF THE EXERCISES CONTAINED IN THE PRACTICAL MANUAL, YOU ARE REQUIRED TO DO ONE EXERCISE AS PART OF EACH OF THE SECTIONS ‘B’ AND ‘C’. INFORMATION ABOUT WHICH EXERCISES HAVE TO BE DONE IS GIVEN UNDER SECTIONS ‘B’ AND ‘C’ OF THE ASSIGNMENT IN THIS BOOKLET.**

We would advise you to actually do all the practical exercises contained in the Practical Manual. This will give you practice in applying theoretical concepts in real life and enable you to perform better the practical exercises that you need to submit for assessment.

**SOME DO’S AND DONT’S ABOUT SENDING IN ASSIGNMENTS**

***Some Do’s***

- 1) When you receive the assignment booklet, check it immediately and ask for the missing page (s), if any.
- 2) Submit your assignments regularly to your Study Centre. By doing so, you get a chance to do better in subsequent assignments, as you can benefit from your Counsellor’s comments on your submitted response sheets.
- 3) Maintain an account of the assignments sent to us and the corrected sheets received by you. This will help you maintain the schedule of your work and avoid the possibility of sending the same assignment a second time.

***Some Dont’s***

- 1) Do not remind us to send back the corrected response sheets. These will be sent to you at the earliest possible.
- 2) Do not misplace/lose your graded assignments. You will need these till the Course is completed.
- 3) Do not enclose doubts for clarification along with the assignment. If you want to draw our attention to something of urgent/important nature, write to us separately. Give your roll number, name, address, the title of the Course, the number of the assignment, etc. on top of your letter.

## **INSTRUCTIONS**

- 1) Write your roll number, name, full address and date on top right corner of the first page of your response sheets.
- 2) Write the Course title, assignment number and the name of the study centre you are attached to, in the center of the first page of your response sheets.  
The top of the first page of your response sheets should look like this:

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COURSE TITLE _____	ENROLMENT NO. _____
ASSIGNMENT NO. _____	NAME _____
STUDY CENTRE _____	ADDRESS _____
	_____
	<i>DATE</i> _____
	_____

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Please follow the above format strictly. If you do not follow this format, we will be compelled to return your script to you for re-submission.

- 3) Read the instructions related to assignments printed in the Programme Guide.
- 4) Please note that unless you submit the assignment contained in this booklet, within the stipulated time, you would not be permitted to appear for the term-end examination for the course.
- 5) Submit Sections A, B and C of the assignment together, otherwise your assignment would be returned to you without being evaluated.

**ORGANISING CHILD CARE SERVICES (ACC-1)**  
**Assignment 1**

**(Tutor Marked Assignment)**

**Course Code: ACC-1**  
**Assignment Code: ACC-1/Assign-1/TMA-1/2023-24**  
**For July 2023 admission: Last Date of Submission: 30<sup>th</sup> March, 2024**  
**For January 2024 admission: Last Date of Submission: 30<sup>th</sup> September, 2024**  
**Total Marks: 100**

**SECTION A**

**Answer all questions of Section A.**

**60 Marks**

1. (a) Explain the cephalocaudal and proximodistal directions of development.  
(b) What are the motor abilities of a child in the age group of birth to 1 year of age?  
(300 words each; 4+4=8 marks)
2. Describe one activity each for fostering the development of the following abilities in four year old children.  
(a) Pre-reading skills  
(b) Creativity  
(c) Fine motor skills (300 words per activity; 3X3=9 marks)  
For each activity, mention its goals, material(s) required, if any and procedure to carry out the activity.
3. (a) What are the language abilities of a child between 3-6years of age?  
(b)What are the factors that influences language development?  
(300 words each; 3+3=6 marks)
4. Discuss any two methods of reaching out to parents to involve them in the activities of the child care centre.  
(500 words; 5 marks)
5. (a) List out the five stages in planning a curriculum?  
(b) What are long term and the short term goals? (500 words; 2+5=7 marks)
6. Discuss any three causes of aggression among young children? Explain three strategies using which parents can socialize/handle the child's aggressive behaviour.  
(500 words; 5 marks)

7. What points will you keep in mind while evaluating space and play materials in an ECCE Centre? Make a checklist to support your answer. (500 words; 5 marks)
8. Write about each of the following in about 200 words each.
- (a) Altruism and Empathy
  - (b) Points to keep in mind while evaluating indoor space of a child care centre
  - (c) Any one method for evaluating children's progress
  - (d) Critical Periods in development  
Capabilities of a newborn (3x5=15 marks)

**SECTION B**

**20 marks**

**In this Section you are expected to do any *one* of the practical exercises related to observing children. Choose any exercise out of Exercises 4, 6 and 7 described in the Practical Manual of this course i.e., ACC-1 and submit it to the Counsellor for evaluation.**

It would be useful for you if you were to do all the three exercises. This would give you practice in observing children, recording your observations and interpreting them. You can then choose the exercise which you feel you have done the best and submit it for evaluation.

The marking instructions for the exercises are as follows :

**Exercise 4** **Total marks : 20**  
**Break up of marks:** Observing the child and the parents and recording the observations: 10  
 Analysis of observations and conclusions : 10

**Exercise 6** **Total marks : 20**  
**Break up of marks :** Observing the child and recording the observations :10  
 Analysis of observations and conclusions :10

**Exercise 7** **Total marks : 20**  
**Break up of marks :** Carrying out activities related to matching and conservation and recording observations : 5 + 5  
 Analysis of observations and conclusions related to matching and conservation : 5 + 5

**SECTION C**

**20 marks**

**In this Section you are expected to do any one of the practical exercises related to planning play activities for children and conducting them. These are Practical Exercise numbers 5, 8 and 9, described in the Practical Manual of this course i.e, ACC-1. Choose any one of the exercises and submit it to the counsellor for evaluation.**

It would be useful for you if you were to do all the three exercises. This would give you practice in planning and organizing play activities. You can then choose the exercise which you feel you have done the best and submit it for evaluation.

The marking instructions for the exercises are as follows:

**Exercise 5** **Total marks : 20**

**Break up of marks:**                      Playing with the infant with the toy that has been made, and recording the observations : 10  
Evaluating the play activity and writing the conclusions: 10

**Exercise 8** **Total marks : 20**

**Break up of marks:**                      Planning the two activities : 5 + 5  
Carrying out the two activities and analysing and evaluating them : 5 + 5

**Exercise 9** **Total marks : 20**

**Break up of marks:**                      Describing the festival : 2  
Suggesting re-organization of the room : 6  
Scheduling activities over a week : 6  
Brief description of scheduled activities : 6