

**DIPLOMA IN NURSING
ADMINISTRATION (DNA)**

Term-End Examination

December, 2023

**BNS-011 : PRINCIPLES AND PRACTICES OF
NURSING ADMINISTRATION**

Time : 3 Hours

Maximum Marks : 70

Note : *Attempt all questions. Attempt all parts of a question at one place. Write answer within word limits—2 marks **20-40** words, 3 marks **40-60** words, 4 marks **60-80** words, 5 marks **80-100** words, 10 marks **300-400** words.*

1. (a) Discuss the need and significance of staff development. 5
- (b) Explain the steps in organising staff development programme. 5
2. (a) Explain the meaning of staffing. 2

- (b) Discuss the following components of staffing : 3
- (i) Planning
 - (ii) Scheduling
 - (iii) Allocation
- (c) Describe the process of staffing. 5
3. (a) Discuss the functions of hospital. 5
- (b) Explain the role of Director of Nursing services/Nursing Superintendent. 10
4. (a) Explain the factors to be considered in organising patient care in ward. 10
- (b) Describe the elements of good ward management. 5
5. Write short notes on any *four* of the following : 5 each
- (a) Budgeting as a function of administrator
 - (b) Role of clinical nurse specialist
 - (c) Human relation approach
 - (d) Health system in India at national level
 - (e) Importance of orientation programme in hospital
 - (f) Nursing Education in India