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BPR–005

**DIPLOMA IN PANCHAYAT LEVEL
ADMINISTRATION AND
DEVELOPMENT (DPLAD)**

Term-End Examination

December, 2023

BPR–005 : BASIC COMPUTER LITERACY

Time : 3 Hours

Maximum Marks : 100

Note : (i) *Attempt all the five questions.*

(ii) *All questions carry equal marks.*

(iii) *Answer to Question No. 1 and 2 should not exceed 500 words each.*

1. Classify the memory system of the computer, with suitable block diagram. Also discuss the various types of memories shown by you in the classification diagram. 20

Or

Explain the client-server architecture and peer-to-peer architecture of computer network with suitable diagram for each. 20

P. T. O.

2. Compare Application softwares and System softwares. Is operating system a system software ? Justify. 20

Or

Explain the role of the following network devices in establishing any computer network :

5×4=20

- (a) Repeater
 - (b) Hub
 - (c) Bridge
 - (d) Router
 - (e) Gateway
3. Define the term “Accounting”. Explain the process of accounting. What is Journal, in context of Accounting ? Discuss the steps of Journalizing. 20

Or

Differentiate between the following : 4×5=20

- (a) Web browser and Web server
- (b) TCP and IP
- (c) Internet and WWW
- (d) CD-ROM and WORM

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4. What is a formula in Excel ? How does formula differ from function in Excel ? Why do we need formulas in Excel ? 20

Or

- (a) Explain the structure of Internet with suitable block diagram. 10
- (b) What is the purpose of spell checker in MS-Word ? Write down the steps for checking any word decumbent by using spell checker. 10
5. Write short notes on any *five* of the following :

5×4=20

- (a) Podcasting
- (b) FTP
- (c) HTTP
- (d) Assembler
- (e) Registers
- (f) Accounting equation