

**DCLEVI / DMEVI / DELVI / DECVI / DCSVI /
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ACCSVI**

00196

Term-End Examination

December, 2014

OIEL-001 : TECHNICAL ENGLISH

Time : 2 hours

Maximum Marks : 70

Note : *All the questions are to be answered in English language only. Question no. 1 is **compulsory**. Attempt any **four** questions out of questions no. 2 to 8.*

1. Choose the correct answer :

7×2=14

- (a) He gave me some _____ .
- (i) advice
 - (ii) advices
 - (iii) advise
 - (iv) advises
- (b) May I come _____ five minutes.
- (i) after
 - (ii) in
 - (iii) on
 - (iv) at

- (c) He is taller than _____ .
- (i) him
 - (ii) me
 - (iii) I
 - (iv) his
- (d) Add prefix to the word *noble* to make its Antonym :
- (i) in
 - (ii) mis
 - (iii) un
 - (iv) ig
- (e) Synonym of *Malice* :
- (i) goodwill
 - (ii) ill will
 - (iii) fortune
 - (iv) misfortune
- (f) Remedy of all diseases :
- (i) Panacea
 - (ii) Antibiotic
 - (iii) Glutton
 - (iv) Connoisseur
- (g) Spot the mis-spelt word.
- (i) Theist
 - (ii) Trilogy
 - (iii) Acmi
 - (iv) Sanctuary

2. 'Stage fright or nervousness helps us achieve better performance in professional presentation situation.' Do you subscribe to this view ? Discuss and elucidate. 14
3. Discuss the interview process and the various stages that a candidate has to face for getting a job. 14
4. What do you mean by Group Discussion ? Discuss the points you would bear in mind while participating in a Group Discussion. 14
5. 'Body language can make or mar a speech.' Discuss and elucidate. 14
6. Draft your Resumé for the post of a Project Manager. 14
7. What is non-verbal communication ? Explain its merits and demerits. 14
8. Write short notes on any **four** of the following : $4 \times 3 \frac{1}{2} = 14$
- (a) Theme Presentation
 - (b) Visual Aids
 - (c) Functions of Correspondence
 - (d) MIS
 - (e) Do's and Dont's of Resumé
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