

00663

**B.Sc. (FOOT WEAR TECHNOLOGY)
(BSCFWT)**

**Term - End Examination
December, 2012**

BFW-047 : ART OF PUBLIC SPEAKING - II

Time : 3 hours

Maximum Marks : 70

Note : Attempt all questions.

1. What according to you is presentation ? List some characteristics of a presentation which distinguish it from a written report ? 10
2. List the visual aids which would be most effective in your presentation. 10
3. How will you overcome nervousness if you are asked to make a presentation ? 10
4. Draft suitable speeches for the following occasions (any one) : 10
 - (a) Inauguration of a central library.
 - (b) Retirement of a colleague.
 - (c) Speech in a seminar on global warming.

5. Write about the steps to make a successful presentation. 20
6. Why is time-limit important in the case of a presentation ? Why do you try to plan a presentation ? Explain giving at least two reasons for each answer. 10
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